



**Request for City Council Committee Action
From the Department of Operations & Regulatory Services**

Date October 15, 2003
To Council Member Barbara Johnson, Chair
Ways & Means Committee

Subject Request approval for step 7 of plumbing inspector for Jennifer A. Adams

Recommendation

The Department of Operations & Regulatory Services requests your approval to hire Jennifer A. Adams at the top step, step 7, of the salary scale for plumbing inspector, Construction Inspection Services, in the Inspections Division.

Prepared by: Nell Bean, District Manager, Construction Insp. Services

Approved by: _____
Merwyn Larson, Director, Inspections

John Bergquist, Asst. City Coordinator & Director
Operations & Regulatory Services

Presenters in Committee: Connie Fournier, Deputy Director, Construction Inspection Services

Financial Impact (Check those that apply)
 No financial impact - or - Action is within current department budget.
(If checked, go directly to Background/Supporting Information)

 Action requires an appropriation increase to the Capital Budget
 Action requires an appropriation increase to the Operating Budget
 Action provides increased revenue for appropriation increase
 Action requires use of contingency or reserves
 Other financial impact (Explain):
 Request provided to the Budget Office when provided to the Committee Coordinator

Community Impact (use any categories that apply)
Neighborhood Notification
City Goals
Comprehensive Plan
Zoning Code
Other

Background

Ms Adams plumbing work experience includes almost four years as a foreman. Her foreman experience requires the layout of plumbing projects, ordering of materials and general supervision and coordination of the project. This experience will provide a valuable background for the inspection field where she will need to understand and explain on the job site what repairs will comply with the applicable national codes and standards for the public's safety.

Ms. Adams is also certified to install and test backflow preventers. This additional RPZ certification adds to her journeyman plumber's license. Her knowledge in this area is directly applicable to the inspection of these installations.

Currently Ms. Adams is paid \$33.48 an hour at Horwitz Mechanical. Step 7 of plumbing inspector is \$29.42 hourly. At the step 7 rate, she will be accepting the position of plumbing inspector at a reduction in pay. She also realizes she will have to pick up all of her health insurance for the first six months with the City.

We are requesting approval to start Ms. Adams at Step 7 of the pay scale in recognition of her additional certification and current hourly pay rate. We believe starting this candidate at Step 7 is a reasonable request.