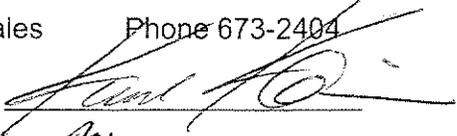




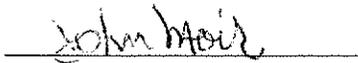
Request for City Council Committee Action

Date: December 6, 2004
To: Honorable Barb Johnson, Chair Ways & Means/Budget Committee

Prepared by: Ramon Morales Phone 673-2404

Submitted by: Karl Kaiser 

Concurrence By: Patrick Born 

Approved for Submittal: John Moir 

Subject: Contract amendment for tasks related to the implementation of Storm Water Billing.

Recommendation:

1. Authorize the proper City Officials to amend the existing Contract No. C98-12701 for \$496,062 with Systems & Software, Inc. by \$120,800 for a total contract amount of \$616,862.
2. Increase the BIS capital expense & revenue budget (6400-972-9725) by \$116,862. The Funding is in place and available from the Sewer Rental Fund, (7300-600-6063).

Previous Directives:

The City Council approved and the Mayor signed the Stormwater Utility Ordinance on November 13, 2004 (Ordinance 2004-Or-132).

Ways & Means authorized the purchase of the Storm Water Billing software by amending contract no. C98-12701 with Systems & Software, Inc. on July 2, 2004.

Presenters: Nancy Larkey, BIS
Ramon Morales, Manager Utility Billing
John McLain, Public Works Department

<p>Financial Impact (Check those that apply)</p> <p><input type="checkbox"/> No financial impact - or - Action is within current department budget. (If checked, go directly to Background/Supporting Information)</p> <p><input checked="" type="checkbox"/> Action requires an appropriation increase to the Capital Budget (6400-972-9725)</p> <p><input type="checkbox"/> Action requires an appropriation increase to the Operating Budget</p> <p><input checked="" type="checkbox"/> Action provides increased revenue for appropriation increase (6400-972-9725)</p> <p><input type="checkbox"/> Action requires use of contingency or reserves</p>

___ Other financial impact (Explain):

___ Request provided to the Budget Office when provided to the Committee Coordinator

Background/Supporting Information:

In the spring of 2004, the Utility Billing Office conducted a study to determine if the existing billing software should be upgraded to the current version offered by the vendor (Systems & Software, Inc.), purchase new software, or contract with a vendor to provide application services. Several issues prompted this study, one of which was the advent of Stormwater Billing. The existing software could bill Stormwater as a separate line item, however it would not provide flexibility for billing options such as credits, or robust reporting specific to the Stormwater Utility. The most current version of software offered by the vendor would allow for a separate Storm Water application to be added that would meet the City's requirements.

The study concluded that upgrading the software with the current vendor would be beneficial in both cost savings and timeline for implementation of Stormwater Billing. At the same time as the utility software review, the Stormwater Rate Model project was proceeding.

On July 2, 2004 the council approved the software upgrade and the purchase of Stormwater Billing software. The initial intent was to purchase the software and then further define the necessary implementation costs once a statement of work (SOW) for Stormwater Billing had been finalized. Since the approval of the Stormwater Utility ordinance by council and signature of the mayor, the SOW has now been finalized.