



Request for City Council Committee Action From the Department of Public Works

Date: September 16, 2003
To: Honorable Sandra Colvin Roy, Chair, Transportation & Public Works Committee
Subject: **Set Assessment Public Hearing for Nicollet Mall Improvement, Maintenance and Operation Assessments payable in 2004.**

Recommendation:

1. That an Assessment Public Hearing before the Transportation and Public Works Committee be set for October 28, 2003, for the purpose of assessing the charges for the improvement, maintenance and operation of the Nicollet Mall as per the Nicollet Mall Improvement, Maintenance & Operation budget approved in June 2003.

Previous Directives: Approval of Nicollet Mall Improvement, Maintenance & Operation budget, Resolution 2003R-262, passed June 6, 2003

Prepared by: Suzette R. Hjermsstad, Management Services, Special Assessments, 673-2401
Approved by:

Presenters: Klara A. Fabry, P.E., City Engineer, Director of Public Works
Michael D. Kennedy, Director of Field Services

Financial Impact (Check those that apply)

- No financial impact - or - Action is within current department budget.
(If checked, go directly to Background/Supporting Information)
- Action requires an appropriation increase to the Capital Budget
- Action requires an appropriation increase to the Operating Budget
- Action provides increased revenue for appropriation increase
- Action requires use of contingency or reserves
- Other financial impact (Explain):
- Request provided to the Budget Office when provided to the Committee Coordinator

Background/Supporting Information:

The purpose of this letter is to request the setting of an Assessment Public Hearing for annual improvement, maintenance and operation charges, based on an approved budget, for the properties within the Nicollet Mall improvement, maintenance and operation assessment district. All property owners will receive notice of public hearing including the proposed assessment amount. Proposed assessment was reviewed by the Nicollet Mall Advisory Board and recommended for approval at their monthly meeting on September 4, 2003.