



## Request for City Council Committee Action from the Departments of Fire, Police and Park Board Police Department

**Date:** December 15, 2010  
**To:** Don Samuels, Chair, Public Safety/Health Committee  
**Referral to:** Betsy Hodges, Chair, Way & Means/Budget Committee  
**Subject:** Contract for Health Club Memberships/Response to RFP

**Recommendation:** That the proper City officials be authorized to negotiate and execute a contract with Lifetime Fitness for the provision of health club memberships for sworn members of the Police, Fire and Park Board Police Departments for an estimated amount of \$460,400.00 annually.

**Previous Directives:** 8/14/09 – Council approved amendment #2 with Lifetime Fitness to extend the existing contract for an additional year through 2010.

5/2/2009 – Council approved issuance of a new RFP for health club membership services

4/24/09 – Council approved amendment #1 with Lifetime Fitness to change the billing period from semi-annual to quarterly and increase amount to cover previously agreed upon rates.

4/29/2005 – Council approved fitness agreement contract between the Minneapolis Police Department and Northwest Athletic Club

1/28/2005 - Issue Request for Proposals for primary facility for four-year period; and Execute contract extension with Northwest Athletic Club to continue providing membership services through May 1, 2005.

### Department Information

Prepared by: Karen Lowery Wagner Approved by: Alex Jackson, Fire Chief Tim Dolan, Police Chief Linda Bergstrom, Park Police Chief Presenters in Committee: Karen Wagner and Deputy Chief Scott Gerlicher
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### Reviews

- Permanent Review Committee (PRC): Approval \_\_\_\_ Date \_\_\_\_\_
- Civil Rights Approval Approval \_\_\_\_ Date \_\_\_\_\_

- Policy Review Group (PRG):

Approval \_\_\_\_ Date \_\_\_\_\_

### **Financial Impact**

- No financial impact

### **Community Impact**

- Neighborhood Notification
- City Goals
- Comprehensive Plan
- Zoning Code
- Other

### **Supporting Information**

An RFP for health club membership services was issued on November 10<sup>th</sup>, 2010, with proposals due on November 30<sup>th</sup>. Four (4) separate proposals were received from vendors and evaluated by the Fire Department, the Police Department, Park Board Police and the respective labor unions. Based upon the evaluation criteria as outlined in the RFP, Lifetime Fitness was selected as the proposed contractor. The criteria included:

- Ability for the proposer to administer the following:
  - a. Track facility usage by each member and provide comprehensive monthly reports to the respected Department regarding such use.
  - b. The ability for the City of Minneapolis Police Department, Fire Department, and Minneapolis Park Board Police to activate and terminate memberships at will.
  - c. The ability to invoice quarterly each specific department, to the City of Minneapolis Police Department, Fire Department, and Minneapolis Park Board Police.
- Cost of services proposed.
  - d. Cost associated with employee/ member paid upgrade to a couple or family, membership.
  - e. A provision for a monthly sliding scale fee based on individual member's club usage
- Number and locations of facilities.
- The amenities the proposer has to offer.