



## Request for City Council Committee Action From the Department of Inspections and Procurement

**Date:** January 5, 2005  
**To:** Honorable Dan Niziolek, Chair Public Safety & Regulatory Services Committee  
**Referral to:** Honorable Barb Johnson, Chair Ways & Means Committee  
**Subject:** **Approval of Official Publication No. 6359 - Bids for Boarding of Buildings**

**Recommendation:**

Acceptance of the low bid of CastreJon, Inc. for an estimated annual expenditure of \$ 65,000.00 to provide boarding of vacant buildings as called for through December 31, 2005, as follows:

All quantities are estimated:

a.	225 each	Small Openings	4 x 4 feet or less	\$ 50.00 each
b.	825 each	Large Openings	4 x 8 feet or less	\$ 65.00 each

An opening requiring more than one (1) 4 x 8 foot sheet of plywood shall be paid at a rate determined by the number of full sheets (4 x 8 foot) or half sheets (4 x 4 foot) o plywood.

Vendor offers to extend terms and conditions for two (2) additional one (1) year periods (through December 31, 2007) at the sole option of the City of Minneapolis.

Terms are net 30 days. F.O.B.: Various locations as directed.

Further recommend proper Officers be authorized and directed to execute a contract for this service all in accordance with our specifications.

Contingent on approval of the Civil Rights Department.

**Prepared by:** Gary Warnberg                      Director, Procurement

**Approved by:** Roco Forte                      Director, Regulatory Services

**Financial Impact** (Check those that apply)

No financial impact - or - Action is within current department budget.  
(If checked, go directly to Background/Supporting Information)

Action requires an appropriation increase to the Capital Budget

Action requires an appropriation increase to the Operating Budget

Action provides increased revenue for appropriation increase

Action requires use of contingency or reserves

Other financial impact (Explain):    Action is within Budget

Request provided to the Budget Office when provided to the Committee Coordinator

**Background/Supporting Information:**

Tabulation of three (3) bids received on Official Publication No. 6359 for Boarding of Buildings is attached.

Attachment - Tabulation Sheet

cc: C. Eliason R. Cervantes M. Larson R. Nubbe