



**Request for City Council Committee Action
From the Fire Department**

Date: March 11, 2004

To: Dan Niziolek, Chair, Public Safety and Regulatory Services

Referral to: Barbara Johnson, Chair, Ways and Means Committee and
Paul Ostrow, Chair, City Council

Subject: Revised City of Minneapolis Emergency Operations Plan

Recommendation: Request approval of the revised City of Minneapolis Emergency Operations Plan. The plan has been updated to include a terrorism annex in accordance with requirements set forth by the State and Local Planning Grant received earlier this year from the Minnesota Department of Public Safety, Division of Emergency Management.

Prepared or Submitted by: Marie Swerdfiger, Admin. Analyst II Phone: 673-2545.

Approved by: Rocco Forte', Fire Chief _____

Presenters in Committee: Rocco Forte', Kristi Rollwagen

Financial Impact (Check those that apply)

No financial impact - or - Action is within current department budget.
(If checked, go directly to Background/Supporting Information)

- Action requires an appropriation increase to the Capital Budget
- Action requires an appropriation increase to the Operating Budget
- Action provides increased revenue for appropriation increase
- Action requires use of contingency or reserves
- Other financial impact (Explain):

Request provided to the Budget Office when provided to the Committee Coordinator

Community Impact (use any categories that apply)

- Neighborhood Notification
- City Goals
- Comprehensive Plan
- Zoning Code
- Other

Background/Supporting Information Attached:

A work team comprised of representatives of all agencies identified in the current Minneapolis Emergency Operations Plan was brought together to revise the current EOP Plan. The purpose of the revision was to add a Weapons of Mass Destruction and Terrorism Annex to the plan.

The City of Minneapolis Emergency Operation Plan will be updated annually, to remain current and viable.

Attached is a summary of the Emergency Operation Plan. The actual plan is a sensitive document, and consists of approximately 150 pages.

Emergency Operations Plan

The primary purpose of this plan is to provide a guideline for emergency operations in the City of Minneapolis. It is intended to assist key city officials and emergency organizations to carry out their responsibilities for the protection of life and property under a wide range of emergency conditions.

Although an organization may have the foresight to plan for anticipated situations, such planning is of little value if the planning is not documented in written form. Personnel familiar with unwritten plans may be unavailable at the very time it becomes necessary to implement them. A written plan will furnish a documentary record that can be referred to as needed. The documentary record will serve to refresh the knowledge of key individuals and can be used to inform any persons who become the responsible parties in their absence.

Reason for the Plan

Tornadoes, floods, blizzards and other natural disasters can affect the City of Minneapolis. In addition, major disasters such as transportation accidents, explosions, accidental releases of hazardous materials and national security emergencies pose a potential threat to public health and safety in Minneapolis. Terrorist events involving Weapons of Mass Destruction (WMD) are also a threat. An emergency plan is needed to insure the protection of the public from the effects of these hazards.

Purpose of the Plan

The City has many capabilities and resources that could be used in the response to any major disaster. These include the facilities, equipment, personnel and skills of both government and non-government professions and groups. The purpose of this plan is to promote the effective, coordinated use of these resources to:

- Maximize the protection of life and property;
- Ensure the continuity of government; and,
- Provide support to all areas of the city which require assistance.

The actions outlined in this emergency operations plan constitute the existing policy of the City of Minneapolis in response to a disastrous emergency. The Mayor (or his/her designee or successor), as chief policymaker for the city, has the authority to alter this operations plan during the course of an emergency to the extent that it is deemed necessary.