



Request for City Council Committee Action from the Department of CPED

Date: January 11, 2010

To: Council Member Betsy Hodges, Chair, Ways and Means Budget Committee

Referral to: None

Subject: Agreement with Hennepin County to develop public artworks for libraries

Recommendation: Accept funds in an amount not to exceed \$14,000 from Hennepin County for the development of public artworks for the Plymouth and Nokomis Libraries.

Previous Directives: None

Department Information

Prepared by: Mary Altman, Public Arts Administrator

Approved by: Barbara Sporlein, Planning Director _____

Presenters in Committee: Mary Altman

Reviews

- Permanent Review Committee (PRC): Approval.
- Civil Rights Approval Approval ____ Date _____
- Policy Review Group (PRG): Approval ____ Date _____

Financial Impact

- No financial impact

Community Impact

- Neighborhood Notification
- City Goals: 5
- Comprehensive Plan: 9.4
- Zoning Code
- Other

Supporting Information

Hennepin County Property Services has requested that the City's Public Art Administrator coordinate the commissioning of public artworks for two Hennepin County Libraries, Plymouth and Nokomis. CPED staff presented a proposal (see attached) for these services, and Hennepin County has submitted a draft contract to the Attorney's Office for review. CPED has provided similar public art services to other partners in the past, including the Minneapolis Public Libraries and the Minnesota Ball Park Authority, however this is the first time that CPED will be compensated for such services. Hennepin County has requested that the City coordinate these services for one Minneapolis Library (Nokomis) and one suburban library (Plymouth), because they plan to do a comparison of the outcome of the City's process in the two different settings.

City of Minneapolis proposed Scope For Public Art for Hennepin County Public Libraries (Maple Grove and Nokomis)

Overall Objectives

1. Develop high quality work of arts.
2. Build community support.
3. Develop artworks that enhance the libraries.
4. Respect the artist's creative rights.
5. Develop safe artworks.
6. Develop artworks that are cost effective, sustainable and maintainable.

Process

| | | | Maple Grove | Nokomis |
|---|--|-----|----------------|---------|
| 1. Overall Planning with Library Administration: | | | | |
| • Revision of criteria. | 1 hour meeting | 1 | 1 | |
| • Finalize Budget. | | | | |
| • Make sure plan is consistent with current library policy | | | | |
| • Review division of responsibilities. | | | | |
| • Steering committee membership for each library. | .5 hours per library | 1.5 | 0.5 | 0.5 |
| • Invitations to Steering Committee members and confirmation | 2 hours per library | 6 | 3 | 3 |
| • Identification of possible sites for each library (site visit and discussion with staff and design team.) | 1.5 hour per library | 3 | 1.5 | 1.5 |
| • Meetings with design team | 3-4 1 hour meetings per library | 12 | 6 | 6 |
| • Misc Meeting Administration: Scheduling and communications for 5 Meetings | 6 hours per library | 6 | 6 | 6 |
| • Setting agenda's for 5 meetings | 3 hours per library | 9 | 3 | 3 |
| 2. Steering Committee Meetings: | | | | |
| • Review of goals, identification of themes, site selection, possible materials, and plan for community review. | 2 hour facilitated meeting per library | 6 | 3 | 3 |
| • First Phase Artist Selection: Selection of finalists | 3 hour facilitated meeting per library | 9 | 3 | 3 |
| • Second Phase Artist Selection: Interview of finalists and selection of artist. | 3 hour facilitated meeting per library | 9 | 4.5 | 4.5 |
| • Orientation of Artist: Prior to design development, meeting with the artist and Steering Committee to discuss the scope of the project and planning to date. (one one-hour meeting) | 1 hour facilitated meeting per library | 3 | 1.5 | 1.5 |

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|---|--------------------|---|-----|-----|
| • Consulting on Contracts | 1 hour per library | 3 | 1.5 | 1.5 |
| • 50 % Review and follow-up | 1 hour per library | 3 | 1.5 | 1.5 |
| • 100 % Review and follow-up | 1 hour per library | 3 | 1.5 | 1.5 |
| • Misc Meeting Administration: Scheduling and communications for 2 Meetings | 1 hour per library | 3 | 1.5 | 1.5 |

6. Technical Review: Artist's designs will also be reviewed by experts and technicians, including staff and members and maintenance staff.

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|-----------------------------------|---------------------|---|-----|-----|
| • Meeting with experts and artist | 1 hour per library | 3 | 1.5 | 1.5 |
| • Misc Meeting Administration | 2 hours per library | 6 | 3 | 3 |

7. Final Review and Approval: The final review and approval for artists' designs will first go before the Steering Committee, Library Administration and Library Board.

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|---|---------------------|---|-----|-----|
| • Meeting with staff and board | 2 hours per library | 6 | 3 | 3 |
| • Misc Meeting Administration: Scheduling and communications for 2 Meetings | 1 hour per library | 3 | 1.5 | 1.5 |

8. Maintenance Planning: Maintenance plans for each artwork will be developed by each artist and then reviewed by staff.

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| • Review of maintenance plans and comment | 1 hours per library | 1 | 1 | 1 |
|---|---------------------|---|---|---|

Total hours and cost

169.5 \$ 6,713 \$ 6,525

Hourly rate=\$75.00

Timeline

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|---|---------|
| Invite Steering Committee Members | Month 1 |
| First Meeting of the Steering Committee | Month 2 |
| Distribute RFPs | Month 2 |
| Select Finalists | Month 3 |
| Interview Finalists and Select Artists, Contracting Process | Month 4 |
| Design Development | Month 5 |
| Technical Review of Design | Month 6 |
| Community Meeting/Input and Design Approval | Month 6 |
| Fabrication begins | Month 6 |
| Fabrication, Maintenance Planning | ? |
| Installation | ? |