



Request for City Council Committee Action from the Department of IGR / Grants & Special Projects

Date: October 17, 2006

To: Lisa Goodman, Chair, Community Development Committee

Referral to: Ways & Means Committee

Subject: Cancel third-party Subrecipient relationship and de-obligate City Housing Opportunities for Persons with AIDS (HOPWA) grant funds remaining from the prior years closed-out Subrecipient relationship.

Recommendation: Approval of the release of 2004 and 2005 HOPWA Subrecipient contract obligations, cancel the encumbrance in FISCOL, and redistribute unspent HOPWA grant funds(\$119,557.19) contracted to Minnesota Housing Finance Agency (MHFA), to a new Subrecipient, with the funding distribution to be determined by this Department in the amounts authorized, as follows:

HOPWA Funds	Remaining from 2004	Remaining from 2005	Total Available to Re-obligate
Program Funds:	\$90,935.48	\$25,696.91	\$116,632.39
Administration Funds:	\$2,186.13	\$738.67	\$2,924.80
Total Available:	\$93,121.61	\$26,435.58	\$119,557.19

Previous Directives:

The City formerly contracted its HOPWA grant to its Subrecipient (MHFA) with the authorization given each year through City Council's general appropriation resolution, through the annual Consolidated Plan, for the proper City officers to contract with Subrecipient service providers and thus distribute HOPWA grant funds to carry out the intent of this Housing and Urban Development (HUD) program.

Prepared by: Peter O'Toole, Senior Resource Coordinator, Office of Grants & Special Projects

Approved by: Steven Bosacker, City Coordinator _____

Presenters in Committee: Peter O'Toole

Financial Impact

- No financial impact
- Request provided to the Finance Department when provided to the Committee Coordinator

Supporting Information Required:

MHFA ceased to be the HOPWA grant administrator after the 2005 grant year closed, MHFA has certified that all obligations for all contract years between the City and MHFA have been completed (attached) effective September 29, 2006. A new third party subrecipient and subgrantee relationship has been approved to carry out the intent of the HOPWA grant/program for 2006 and beyond.