



**Request for City Council Committee Action
From the Department of Health & Family Support**

Date: JULY 14, 2008

To: HEALTH, ENERGY & ENVIRONMENT COMMITTEE
Referral to: WAYS & MEANS/BUDGET COMMITTEE

Subject: AUTHORIZATION TO ENTER INTO A FIVE YEAR MASTER GRANT CONTRACT WITH THE STATE OF MINNESOTA THROUGH ITS DEPARTMENT OF HEALTH FOR COMMUNITY HEALTH BOARDS

Recommendation

1. The Council, acting as the Minneapolis Board of Health, in its capacity as a Community Health Board, authorizes the proper City officials to contract with the State through the Minnesota Department of Health for a Master Grant Contract for the period of January 1, 2009 through December 31, 2013. Individual projects and funding will be issued under the Master Grant Contract through Project Agreements.
2. The Council, acting as the Minneapolis Board of Health in its capacity as a Community Health Board, authorizes the Commissioner of Health to sign the individual Project Agreements as the Community Health Services Administrator for the City.

Previous Directives:

Initial 2002-03 Master Grant Contract approved by Council on December 14, 2001.
Master Grant Contract for 2004-08 approved by Council on September 26, 2003.

Prepared or Submitted by: Becky McIntosh, Director of Planning & Administration
Phone: x2884

Approved by:

Gretchen Musicant, Commissioner of Health

Permanent Review Committee (PRC): Approval ____ Not Applicable X
Policy Review Group (PRG) Approval ____ Date of Approval ____ Not Applicable X

Presenters in Committee: Gretchen Musicant, Commissioner of Health

Financial Impact (Check those that apply)

No financial impact (If checked, go directly to Background/Supporting Information).

___ Action requires an appropriation increase to the ___ Capital Budget or ___ Operating Budget.

___ Action provides increased revenue for appropriation increase.

___ Action requires use of contingency or reserves.

___ Business Plan: ___ Action is within the plan. ___ Action requires a change to plan.

Other financial impact (Explain): All funding provided under the Contract will require Council approval either through the annual budget process, or by receipt of revenue and appropriation increase.

Request provided to department's finance contact when provided to the Committee Coordinator.

Background/Supporting Information Attached

The Department of Health & Family Support is requesting authorization for the City to enter into a five year Master Grant Contract with the State through its Minnesota Department of Health (MDH). This is the third Master Grant Contract with MDH since 2002, and is intended to reduce administrative burden in contracting between the state and local health departments/community health boards. The Master Grant Contract includes the basic template language that applies to all grants received from MDH. The City will then receive a Project Agreement for each individual grant program for which we are funded that details the activities, budget, and conditions for the program. MDH has requested that the Minneapolis Commissioner of Health, acting in the role of Community Health Services Administrator, be authorized to sign the individual Project Agreements.