



Request for City Council Committee Action from the Department of BIS

Date November 1, 2010

To: **The Honorable Betsy Hodges, Chair, Ways and Means Committee**

Subject: **Execute a contract with Thomson Reuters Inc. d/b/a Paisley.**

Recommendation Authorize proper city officials to execute a contract with Thomson Reuters, Inc. d/b/a Paisley for a not-to-exceed amount of \$50,000, utilizing Thomson Reuters, Inc. d/b/a Paisley's contract document instead of the City's Standard Agreement Form.

Prepared by Robert Arko, Contract Administrator, 673-3984

Submitted by Beth Cousins _____, 673-2820
Interim Chief Information Officer

Approved by Steven Bosacker _____
City Coordinator

Presenter in Committee Beth Cousins

Policy Review Group Not Applicable

Permanent Review Committee (PRC) Approval Not Applicable

Financial Impact: No financial impact to BIS. This contract will be funded by the Internal Audit department.

<p>Financial Impact (Check those that apply)</p> <p><input checked="" type="checkbox"/> No financial impact (If checked, go directly to Background/Supporting Information)</p> <p><input type="checkbox"/> Action requires an appropriation increase to the Capital Budget</p> <p><input type="checkbox"/> Action requires an appropriation increase to the Operating Budget</p> <p><input type="checkbox"/> Action provides increased revenue for appropriation increase</p> <p><input type="checkbox"/> Action requires use of contingency or reserves</p> <p><input type="checkbox"/> Other financial impact (Explain):</p> <p><input checked="" type="checkbox"/> Request provided to department's finance contact prior to the Committee Coordinator</p>
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Background/Supporting Information

BIS, in conjunction with the City's Internal Audit department, would like to engage Thomson Reuters, Inc. d/b/a Paisley to provide auditing software that will improve the performance of audit business functions

BIS is seeking the Council's approval to move forward with executing a contract using the Thomson Reuters, Inc. d/b/a Paisley contract document instead of the City's Standard Agreement Form. Representatives from BIS will work with the City Attorney's Office to negotiate language into the vendor's form that protects the City's interests. The amount of the contract shall not exceed the \$50,000 cap established by the City's Standard Agreement Form.