



Request for City Council Committee Action from the City Clerk Department

Date: August 22, 2007

To: Ways and Means/Budget Committee

Referral to:

Subject: 2007 City Clerk budget projections in the General Fund

Recommendation: To receive and file the attached report

Previous Directives: February 9, 2007, City Council action required departments who overspent their 2006 appropriation to report to the Ways and Means/Budget Committee each month in 2007 regarding their 2007 appropriation status.

Prepared by: Steve J. Ristuben

Approved by: Merry Keefe

Presenters in Committee: Steve Ristuben

Financial Impact

- No financial impact

Supporting Information: As of August 21, 2007, the City Clerk appropriation in the General Fund (0100) is within projections. The Finance Department assisted in the preparation of the attached document.

The City Clerk expects to finish 2007 within the appropriated resources.

| CITY OF MINNEAPOLIS - CITY CLERKS/ELECTIONS/COUNCIL PAYROLL | | | | | | | |
|--|---|---------------------|---------------------|----------------------|---------------------|------------------|----|
| July 2007 | | | | | | | |
| Period End | Fund 0100 Orgs 2611 2614 2643 | | | | | | |
| 8/10/2007 | Period 7 2007 | | | | | | |
| | City Clerks, Council Payroll, and Elections | | | | | | |
| Object | 2007 Current Budget | 2007 Expenditures | % Spend | Year End Projections | Projected Savings | | |
| Salaries | 3,425,949.00 | 1,939,558.51 | 56.6% | 3,361,207.15 | 64,741.86 | | |
| Council Salaries 1/2 time | | | | 50,000.00 | (50,000.00) | | |
| Benefits | 970,406.00 | 546,645.49 | 56.3% | 947,052.09 | 23,353.91 | | |
| 400 &780's | Total Salary and Benefits | 4,396,355.00 | 2,486,204.00 | 56.6% | 4,358,259.24 | 38,095.77 | * |
| 5000's | Contractual Services | 1,249,713.00 | 564,546.70 | 45.2% | 1,217,949.03 | 31,763.97 | ** |
| 6000's | Supplies and Other | 326,957.00 | 193,073.94 | 59.1% | 329,239.12 | (2,282.12) | |
| 8000's | Equipment | 5,531.00 | 8,620.71 | 155.9% | 8,620.71 | (3,089.71) | |
| | Totals | 5,978,556.00 | 3,252,445.35 | 54.4% | 5,914,068.09 | 64,487.91 | |
| PERIOD END 8/10/07 | | | | | | | |
| JULY 2007 PERIOD END 8/10/07 | | | | | | | |
| *Payroll includes vacancies in City Clerk, one due to retirement and one person on leave w/o pay | | | | | | | |
| ** Deficit in Contractual Services due to Professional Service Contracts due to vacancies | | | | | | | |