Community Engagement Task Force
e-Voting Worksheet

The purpose of this voting exercise is to continue to gauge opinion in order to create a report that reflects the views of task force members. The changes that are being proposed are a result of information gathered through the meeting process and post-meeting recommendations from CETF members. We will use the information gathered in this process to refine the Task Force Report. On 9/12 you will have the opportunity to vote on the report as a whole.

Instructions: Please use this sheet as an explanation of each vote and use the **tally sheet** to log your votes for each of the items listed below. Please note that line numbers are the same as they have been in the past. Votes should be returned by **9/10/07**

A)

Rewrite for Line #49c - Dedicate adequate staff time to maintain a community engagement section on the City's Web site that is user-friendly and can provide two-way communication through interactivity.

> *This would replace:* City commitment to hire full-time staff to maintain a community engagement Web site.
> *(Staff rewrite based on 8/29 discussion)*

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B)

Rewrite for Line #75 - Make timelines for City projects better coordinated between city planners and community organizations.

> *This would replace:* Make timeliness for City projects better coordinated between city planners and community organizations to prevent developers from working the system.
>
> *(Member-proposed rewrite submitted post 8/29 meeting)*

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C)

Placement of line #75 - Include as a <u>recommendation</u> of <u>Principle #4</u>

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D)

Added text for Line # 76 - Create well-defined points of interaction between the City and community organizations from the beginning of each process to its end including evaluation."

> *This would replace:* Create well defined points of interaction between the City and community organizations from the beginning of each process to its end.
>
> *(Member-proposed rewrite submitted post 8/29 meeting)*

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E)

Placement of Line #76 (original OR rewritten) – Include as a <u>recommendation</u> of <u>principle #4</u> (seek involvement)

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F)

Add new line - #83 - Allocate resources and staff for administration of adopted NRP Neighborhood Action Plans and existing contracts beyond 2009.

> *(Member-submitted new material post 8/29)*

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G)

Placement of line #83 – **Vote ONLY if you vote to KEEP line #83** – Include as a <u>recommendation</u> of <u>principle #4</u> (seek involvement). *[note it would likely go along with line #39]*

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H)
Add New line - #84 - Require City Boards and Commissions to implement community engagement strategies in their work, providing them sufficient resources and training. Strategies should include annual evaluation and accountability reports.

Member-submitted new material post 8/29

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I)
Placement of line #84 – **Vote ONLY if you vote to KEEP line #84** – Include as a recommendation of principle #4 (seek involvement).

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J)
Addition of text for the "Next Steps" section of the report –

This report answers the charges given to the Task Force by the City Council. In this report the Task Force outlines principles and practices it believes are important for an improved community engagement system between the city and community organizations. It gives guidance on what city support is necessary to make such improvements be successful. Further work needs to be done to bring these recommendations to the next level of detail. The Task Force is recommending this additional work be citizen driven as was the generation of this report.

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K)
Merging Lines #60 & #62 (in the *Characteristic of COs* section) – The group must have the ability to manage and provide clear documentation to account for resources used, how they were used and what was achieved. This includes, but is not limited to, being current on reporting on previous grants.

> *This would replace:*
> **Line #60** - The group must have the ability to properly manage and account for grant funds. This includes but is not limited to, being current on reporting on previous grants. *(67% approval)*
>   AND
> **Line #62** - If resources are provided by the City, there should be clear documentation on what resources were used, how they were used and what was achieved when those resources were used. *(87% approval)*

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L)
Placement / rewrite of Line #66 – Include in *Characteristics of COs* section using the modified sentence format below to reflect the formatting of the section.

> **Line #66** – The group must periodically provide the City with information on the priorities of the constituency the community organization represents.

> *Note* this is a rewrite only to reflect the formatting of the section.
> *Original approved Line #66* - City should expect that periodically community organizations should be responsible for providing the City with what the priorities are of the constituency the community organization represents.
> *(in the report with 67% approval)*

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M)
Strike / replacement of Line #67 – Strike the language of Line #67 as it is reflected in line #50.

   Line #67 – There should be a clear and well-documented path with supporting documentation of how a decision was arrived at. *(80% approval)*

   Line #50 – Establish policies that require reporting the results of a decision, particularly to those who provide input. *(82% approval)*

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N)
Strike / replacement of Line #68 – Strike the language of Line #68 as it is reflected in lines #47 & 48.

   Line #68 - Use today's technology to allow for City information and its policies to current, well referenced and organized and easily searchable. *(75% approval)*

   Line #47 - Provide information quickly and in ways that are tailored to users' needs. *(100% approval)*

   Line #48 - Utilize technology, including the Web and WIFI, to provide information to encourage and increase informed community engagement. *(71% approval)*

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O)
Rewrite / placement of Line #70 – Include the rewrite below as a <u>recommendation</u> of <u>principle #5</u> (participants help design participation)
(line #70 is on the table for discussion with 50% approval)

   Line #70 rewrite - Include community organizations in decisions about resource allocation whenever possible and appropriate.

   Original text - **Line #70** - Resource allocation should be done collaboratively between the City and the community organization.

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P)
Strike / replacement of Line #73 – Strike the language of Line #73 as it is reflected in line #5.

   Line #73 - Neighborhood organizations should be notified at the earliest possible time whenever a change that could affect the make up or character of the neighborhood is being considered. *(73% approval)*

   Line #5 under principle #2 (contribution will be thoughtfully considered): Engagement should happen as **early in the process** as possible - before momentum is difficult to redirect. *(88% approval)*

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Q)
Rewrite / placement of Line #77 - Include the rewrite below as a <u>recommendation</u> of <u>principle #3</u> (recognize needs of all)
   (line #77 is on the table for discussion with 36% approval)

   Line #77 rewrite - Provide cultural communities that do not have a city advisory committee the opportunity to do so, providing equal access.

   Original text - **Line #77** - Cultural communities that do not have a city advisory committee should have the opportunity to do so, providing equal access.

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R)
Rewrite / placement of Line #78 - Include the rewrite below as a <u>recommendation</u> of <u>principle #3</u> (recognize needs of all)
(line #78 is in the report with 80% approval)

Line #78 rewrite - Notify geographic and non-geographic community organizations about community engagement processes.

Original text - **Line #78** - Non-geographic community organizations should be notified about city community engagement processes as well as geographic community groups (neighborhoods).

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S)
Rewrite / placement of Line #79 – Include the rewrite below as a *Characteristic of COs* section
(line #79 is in the report with 75% approval)

Line #79 rewrite – *Choose one*
79a) Community organizations that receive resources for community engagement should provide information on how to participate in city processes to the community they represent.

or

79b) Cultural community organizations should provide information on how to participate in city processes to the community they represent.

Original text - **Line #79** - The cultural community organizations should provide information on how to participate in city processes to the community they represent.

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T)
Placement of Line #80 – Include as a <u>recommendation</u> of <u>principle #4</u> (seek involvement).

Line #80 - Maintain an updated, centralized and inclusive list of contact information on community organizations (both geographic and non-geographic) for notification and outreach. *(81% approval)*

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U)
Merging Lines #49d & #81 (recommendation under principle #6) – Require city staff who work in the community to have cultural orientation and community engagement training.

Line #81 - Provide cultural orientation training for city staff.
(line #81 is on the table for discussion with 44% approval)

Original text **Line #49d** - Require city staff who work within the community to have community engagement training. *(86% approval)*

Keep revised version as line 49d

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V)
Strike / replacement of Line #82 – Strike the language of Line #82 as it is reflected in line #49b (a recommendation under principle #6).

> **Line #82** - Greater levels of participation can be achieved when the city is able to coordinate with community events (i.e. gather input at community festivals, events, regular meetings, etc.) (*64% approval*)

> **Line #49b** - Find consistent ways to use existing community events and groups to gather and disseminate information *(94% approval)*

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W)
Addition of a Community Engagement Definition
Member-submitted proposal: The Community Engagement Track 2 Task Force Report should include a definition of community engagement developed by the group.

> **Vote on the addition of Line #D1** (proposed definition) – "Community engagement is the participation of members of a community assessing, planning, implementing, and evaluating solutions to problems that affect them. As such, community engagement involves interpersonal trust, communication, and collaboration. Such engagement, or participation, should focus on, and result from, the needs, expectations, and desires of a community's members. Community is not solely defined by geographic boundaries and may include residents, users, community organizations and institutions, neighborhood associations, businesses and workers, cultural communities, advocacy groups, students and youth."

(reference information about the definition provided by its author - here is a definition of community engagement that I think integrates the spirit of definitions previously submitted by other members. I'm suggesting this text be included in the very beginning of the Core Principles section prior to any of the principles, their qualities or associated recommendations.)

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X)
Merging / rewrite Lines #53 & #63 - The constituents of the group should have access to the decision-making process and/or control of the organization so that the organization's work reflects the constituent's desires.
> Placed in *Characteristic of COs* section

> **Line #53** - *on the table for discussion with a 47% approval rating* - Represent, and provide for the participation of, the interests of all segments of the entire community, including, but not limited to, homeowners, renters, property owners, business owners, immigrants, non-English speakers, low-income residents and communities of color. Groups that primarily represent the interests of one segment of the community or concentrate primarily on one issue are not eligible.

> **Line #63** - *in the report with 67% approval* - Members of the community organization have access to decision making and/or control of the organization so that what the organization is doing is driven by the constituents desires.