

# City of Minneapolis

## Request for Committee Action

**To:** Community Development & Regulatory Services  
**Date:** 7/26/2016  
**Referral:** N/A  
**From:** Regulatory Services  
**Lead Staff:** Noah Schuchman, Daniel Huff  
**Presented by:** Kim Keller  
**File Type:** Ordinance  
**Subcategory:** Code Amendment

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**Subject:**

Electronic service of violation notices and orders ordinance

**Description:**

Passage of Ordinance amending Title 1, Chapter 1 of the Minneapolis Code of Ordinances relating to General Provisions: In General, authorizing electronic service of violation notices and orders.

**Previous Actions:**

[\(16-00824\)](#) Setting a public hearing for July 26, 2016, on the subject matter of an ordinance amending Title 1, Chapter 1 of the Minneapolis Code of Ordinances relating to General Provisions: In General, authorizing electronic service of violation notices and orders.

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**Ward/Address:**

All Wards

**Background/Analysis:**

Currently, email is not designated as an official form of communication for regulatory purposes. However, many of the City's customers prefer email communication over US Mail.

With the implementation of the new Enterprise Land Management System (ELMS), City staff will have the technical ability to email inspection reports, notices and citations. This ordinance update will allow staff to utilize this ability to save time, save money currently spent on postage and better serve customers.

**Financial Review:**

**No additional appropriation required, amount included in current budget.**

- Future budget impact anticipated.**
- Approved by the Permanent Review Committee.**
- Meets Small and Underutilized Business Program goals.**

**Attachments:**

1. Proposed Ordinance Language

