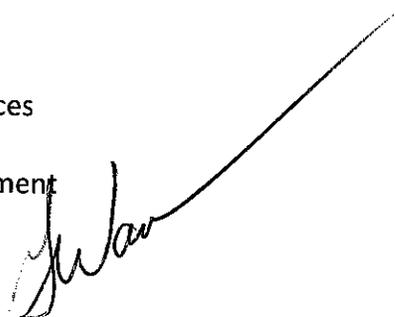

Permanent Review Committee Letter of Conformance

DATE: May 9, 2016
TO: Maren Anderson, Regulatory Services
FROM: Gary Warnberg, Director - Procurement
Permanent Review Committee



Department: Regulatory Services
PRC Item Number: 2016-85
Date Reviewed: May 5, 2016

The Permanent Review Committee has reviewed the following request for waiver from the RFP process and ascertained that it is in conformance with the City's procurement process, related City ordinances, and state laws. Any contract resulting from this waiver must be authorized by City Council before it is executed.

Request approved by PRC:

Waiver from the RFP process to increase Contract C-39207 with Dr. Camille McArdle by \$5,025.51 for a new not-to-exceed total of \$55,025.51

Amendment documents should include:

- City's current terms and conditions for contracts over \$50,000
- Affirmative Action Plan approval by the Civil Rights Dept. if not already approved
- Council approval for the extension and the increase

Cc: Spencer Cronk, City Coordinator
Mark Ruff, Chief Financial Officer
Noah Schuchman, Regulatory Services