2016 CLIC Schedule
For the 2017 - 2021 Capital Budget Process

Working Group	Subject	Agenda/Topic(s) of Discussion	Date / Time	Location
CLIC New Members & Staff CLIC Executive Committee	1st CLIC Mtg	New Member Orientation Discuss CLIC Schedule, Procedures, Process for 2017- 2021 Capital Program Discuss 2016 CLIC Capital Guidelines and Ratings Process Discuss New Policies & Procedures Manual and Bylaws Revision Discuss Net Debt Bond funding	Tuesday April 5th Noon to 1:30 p.m.	319 City Hall
Capital Budget Preparers	**Capital Requests Due**	**Capital Budget System closed for data entry at Noon**	**Thursday April 6th - Noon**	**325M**
CLIC Main Body & Staff	2nd CLIC Mtg	Mayor and W&M Chair will provide input on capital priorities and CLIC's role Introduce new members to all CLIC members receive CD with 2017 - 2021 proposals & Presentation Schedule Homework Assignment - Read proposals prior to presentations	Tuesday April 12th Noon to 1:00 p.m.	Council Chambers
CLIC Main Body & Staff	3rd CLIC Mtg	First All Day Presentation Session	Friday April 22nd 8:00 a.m. - 4:30 p.m.	Park Board Headquarters 2117 West River Rd N
CLIC Main Body & Staff	4th CLIC Mtg	Second All Day Presentation Session	Saturday April 30th 8:00 a.m. - 4:30 p.m.	Currie Maintenance Facility 1200 Currie Ave N
CLIC Task Force Members & Staff	5th CLIC Mtg	Task Forces work on individual and group comments	Tuesday May 10th Noon to 1:30 p.m.	241 City Hall - HD 212 City Hall - T
CLIC Executive Committee & Executive Secretary (Optional for other CLIC members)	Joint Public Hearing	CLIC & Planning Commission - Joint Public Hearing on 2016 - 2020 Capital Plan	Thursday May 12th 4:30 p.m. Time Certain	319 City Hall
CLIC Task Force Members No staff present due to GFOA Conf.	6th CLIC Mtg	Task Forces work on individual and group comments	Tuesday May 17th Noon to 1:30 p.m.	241 City Hall - HD 212 City Hall - T
All CLIC Members	**Submit Ratings**	**CLIC member Ratings submitted to Executive Secretary** (Early submissions appreciated)	**Wednesday May 25th - Noon**	**E-mail - Spreadsheet**
CLIC Task Force Chairs	**Draft Comments**	**1st draft of Comments submitted to Executive Secretary**	**Thursday May 26th - Noon**	**E-mail - Word Document**
CLIC Main Body & Staff **CLIC Task Force Chairs ---------->**	7th CLIC Mtg Ratings Done	Main body reviews ratings and reviews draft comments together	Tuesday May 31st Noon - 1:30 p.m.	319 City Hall

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Working Group	Subject	Agenda/Topic(s) of Discussion	Date / Time	Location
CLIC Task Force Chairs	**Draft Comments**	**2nd draft of Comments submitted to Executive Secretary**	**Thursday June 2nd - Noon**	**E-mail - Word Document**
CLIC Main Body & Staff	8th CLIC Mtg	Main body reviews and approves all comments - including any final changes Receive preliminary NDB, Sewer and Water programming prioritized by ratings	Tuesday June 7th Noon to 2:00 p.m.	319 City Hall
CLIC Task Force Chairs	**Submit Comments**	**Final Comments provided to Executive Secretary**	**Friday June 10th - Noon**	**E-mail**
CLIC Main Body & Staff	9th CLIC Mtg Comments Done	Final Comments provided to CLIC members & approved Work on NDB Recommendation.	Tuesday June 14th Noon - 2:00 p.m.	333 City Hall
CLIC Main Body & Staff	10th CLIC Mtg	Finalize CLIC Recommendation for NDB Review Sewer & Water Proposals from Public Works	Tuesday June 21st Noon - 2:00 p.m.	132 City Hall
CLIC Main Body & Executive Secretary	11th CLIC Mtg	Finalize Sewer & Water Recommendations for CLIC Report Finalize any other details for the CLIC Report	Tuesday June 28th Noon - 2:00 p.m.	333 City Hall
Executive Secretary		**CLIC Report Completed & Distributed**	**Tuesday July 12th**	
CLIC Executive Committee & Executive Secretary	CLIC Executives - Pre-Meeting	Discuss presentation strategy - review CLIC Report sections to be used in discussion with Mayor	Friday July 15th 9:00 - 10:00 a.m. tentative	325M - St. Anthony Conf Rm
CLIC Executive Committee & Executive Secretary	Meeting with Mayor Betsy Hodges	**Executive Committee presents 2017 - 2021 CLIC Recommendation to Mayor Hodges**	10:00 - 11:00 a.m. tentative	Mayor's Conf Rm
Executive Secretary	Council Overview on Capital & Debt	Capital & Debt Overview presentation to City Council	August 29th 1:30 p.m.	Council Chambers