

City of Minneapolis
Request for Committee Action

To: Ways & Means
Date: 2/22/2016
Referral: N/A
From: Mayor's Office
Prepared by: Ben Hecker
Presented by: John Stiles
File type: Action
Subcategory: Contracts & Agreements

Subject:

Contract Extension for Mayor's Interim Communications Director

Description:

Authorizing an extension of Contract No. C-39797 with New Partners Consulting, Inc., to Dec. 31, 2017, for a new not-to-exceed total of \$100,000, for continued interim coverage of the Mayor's Communications Director position while the process of securing a permanent hire for this role is completed.

Previous Actions:

None

Background/Analysis:

The City has a Standard Agreement, Contract C-39797 with New Partners Consulting, Inc. for Communication Strategy Consulting with Alexandra Fetissoff. The current contract has a total value of \$50,000.

Alexandra Fetissoff was hired on an interim base back in April of 2015 to provide communication services to the Office of Mayor Hodges. The initial intent was to have Ms. Fetissoff provide interim coverage during the temporary absence of then-Communications Director Kate Brickman. However, Ms. Brickman subsequently took employment outside the city necessitating an extension to the contract with New Partners. It is anticipated that a permanent hire will be made in the first quarter of 2016.

The Office of the Mayor seeks authorization to increase the contract total from \$50,000 for a new, not-to-exceed total of \$100,000, for work while hiring for a full time Communications Director and ongoing as-needed consultation services through December 31, 2017.

Financial Review:

No additional appropriation required, amount included in current budget.

Enter future budget impact

Approved by the Permanent Review Committee.

Enter SUPB goals explanation.