

Request for Committee Action

To: Ways & Means
Date: 2/22/2016
From: Information Technology
Prepared by: Barb Malinski
Presented by: Otto Doll, Chief Information Officer
File type: Action
Subcategory: Contracts & Agreements

Subject:

Contract amendment with EMA, Inc. for the Maximo Asset Management software implementation

Description:

Authorizing amending Contract No. C-38462 with EMA, Inc. by increasing the contract \$325,000 for an amount not to exceed \$3,425,000 for the Maximo Asset Management software implementation and support services upgrade.

Previous Actions:

June 18, 2014 - Committee having under consideration the implementation of the Maximo Asset Management Software application, now recommends that the proper City officers be authorized to execute a three-year contract with EMA, in an amount not to exceed \$3,100,000, for time and materials to implement the Maximo software application; said contract to include an option to renew one additional one-year term.

Ward/Neighborhood/Address:

Not Applicable

Background/Analysis:

The City has a Contract for Professional Services, C-38462, with EMA, Inc., for the Maximo Asset Management software implementation and support services. The current contract value is \$3,100,000 and expires July 31, 2017.

Information Technology (IT) and the Department of Public Works (PW) and Finance & Property Services issued a Request for Proposals (RFP) for the Maximo application for services to 1) provide a comprehensive, unified system for the management of critical departmental assets and related maintenance requirements, 2) set the cornerstone for developing a Comprehensive Asset Management Plan, and 3) create best practices with respect to managing capital assets. EMA was awarded the contract for the application services.

By upgrading the software to version 7.6 from our current version 7.5, a previously separate Maximo module is now part of the base at no additional cost. The Maximo module will need to be purchased separately if IT does not upgrade. The City's project leadership and EMA consultants evaluated the key risk areas of the project and this change mitigates those risks. The increase is for a not-to-exceed amount of \$325,000. Information Technology requests to increase the EMA contract \$325,000 for an amount not to exceed \$3,425,000.

Financial Review:

No additional appropriation required, amount included in current budget.