

City of Minneapolis
Request for Committee Action

To: Health, Environment & Community Engagement
Date: 2/22/2016
Referral: Ways & Means
From: Health Department
Prepared by: Martina Campbell, Senior Public Health Specialist x2075
Presented by: Kenneth Smith, Contracts Administrator x3567
File type: Action
Subcategory: Contracts & Agreements

Subject:

Amend contract with Stairstep Foundation.

Description:

Authorizing amendment to contract #40330 with Stairstep Foundation, to increase the amount by \$2,343 for a new total of \$58,928 for one year.

Previous Actions:

September 11, 2015 contract approval

Ward/Address:

Select a ward.

Background/Analysis:

Stairstep Foundation was selected through an RFP process to promote, recruit, register and conduct National Diabetes Prevention Program classes for priority population in Minneapolis with the goal to prevent or delay the development of type 2 diabetes. In negotiating the budget for the project, additional allowable program costs were identified and approved for funding.

Financial Review:

No additional appropriation required, amount included in current budget.

Funding Code is 01300-8600120

Future budget impact anticipated.

Approved by the Permanent Review Committee.

Meets Small and Underutilized Business Program goals.