Task	2015 June	July	August	September	October	November	December	2016 January	February	March	April	May	June	July	August	September	October	November	December	2017 January	February	March	April	May
Host 1st meeting with City staff: Intro to project and Green Zones HIA presentation	6.30.15																							
Brief Deputy City Coordinator on Green Zones		7.8.15																						
Develop list of stakeholders																								
Develop list of potential projects/programs/regulatory tools for Green Zone																								
Develop list of potential pitfalls or conflicts																								
Host 2nd meeting with City staff*: HIA recommendations; review Work Plan and Advisory Committee structure & participation			8.4.15																					
Brief City Coordinator on Green Zones			8.11.15																					
Meet with Mayor's Office: briefing on Green Zone Policy work plan			8.31.15																					
Brief Deputy City Coordinator				9.22.15																				
Brief City Council Members - Pres. Johnson and CMs Glidden & Gordon				9.23.15																				
Brief City Council Members - CMs Cano, Blong and Warsame				9.29.15																				
Announce to CEAC that we are starting the process of developing a Green Zone policy					10.8.15																			
Brief Equity Division and Innovation Team					10.15.15																			
Brief City Council Members - CMs Reich and Frey					10.22.15																			
Brief City Council Members - CMs Palmisano and Quincy					10.30.15																			
Brief City Council Member Bender						11.3.15																		
HECE agenda setting						11.3.15																		
HECE Committee meeting						11.9.15																		
Brief City Council Member Goodman								1.12.16																
CD&RS Agenda Setting								1.13.16																
CD&RS Meeting								1.19.16																
City Council agenda setting								1.27.16																
City Council meeting								1.29.16																
Application process for Green Zone Policy Task Force																								
CEAC meetings: ask for input on the community engagement process (who should be there, how to effectively engage, etc.)																								
Update Enterprise Leadership group																								
Host working meeting with CEAC, NCR, CPED, and Health to discuss development of city-wide community engagement plan																								
City Council approval of Green Zone Policy Task Force																								
Kick-off meeting of Green Zone Policy Task Force																								
Community meetings as identified in community engagement plan																								
Compile feedback from community meetings																								
Draft Green Zone screening process and policy																								
Meetings with Green Zone Policy Task Force													Goals & Definition		Screening Criteria		Draft Policy		Review Policy					
Meet with City Council members on draft Green Zone policy and distribute to all previously engaged/identified community contacts																								
Take final Green Zone policy to HECE, CD&RS, COW, and City Council for approval																								

Administrative Tasks
Meetings

* Staff engaged: CPED, NCR, Health, Property Services, Attorney, Public Works, MDH (Linden),
Yet to engage: Equity staff (Coordinator), Bloomberg staff (Don Joseph?), Civil Rights?, Hennepin County, Metro Transit?

DRAFT: 12.18.15