

City of Minneapolis
Request for Committee Action

To: Transportation & Public Works
Date: 1/5/2016
Referral: Ways & Means
From: Public Works Department
Prepared by: Scott Kangas CAPP, Assistant Parking Manager
Presented by: William Cieminski MPA, CAPP Parking Manager
File type: Action
Subcategory: Contracts & Agreements

Subject:

Amendment to extend IPS parking meter contract #C-28572 for three years with two possible one-year extensions effective January 1, 2016 to December 31, 2018.

Description:

Amending the contract for the purchase of parts, software support and credit card gateway fees for IPS single-space parking meters to December 31, 2018.

Previous Actions:

December 15, 2010 - Contract #C-28572 with IPS executed

April 6, 2010 - Council authorized staff to negotiate and enter into agreements with the companies CALE, IPS and POM, authorize capital appropriation of \$6,600,000 to fund the on-street meter program (purchase, install, communications, enforcement, etc.)

October 10, 2008 - Staff was authorized to introduce the implementation of field testing as required by Phase II in the RFP process

July 11, 2008 - Council authorized staff to issue RFP to solicit proposals for on-street meter technology

Ward/Address:

Not Applicable

Background/Analysis:

Contract #C-28572 expired December 31, 2015. An extension of this contract is required to continue to purchase parts, software support, credit card gateway fees and other system upgrades necessary for ongoing maintenance and use of the 412 IPS parking meters currently in service.

Staff recommend an amendment to extend IPS parking meter contract #C-28572 for three years effective January 1, 2016 to December 31, 2018 with two possible one-year extensions

The bulk of the dollars spent under this contract are for software licensing, support, and credit card gateway fees. The operational funding will include payment of the on-going monthly fees consisting of the following:

- Backend tracking system and server usage
- Communication
- Credit card gateway fees
- Replacement parts as necessary
- Any new installations and replacement of damaged/vandalized parking meters

No additional appropriation is required as the requested dollars are presently budgeted in the Parking Fund operating costs for 2016 and are anticipated to be budgeted in 2017 and 2018.

Financial Review:

No additional appropriation required, amount included in current budget.

Future budget impact anticipated.

Approved by the Permanent Review Committee.