



# Application for Appointment to a Board, Committee, Commission or Task Force

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**Name of Board, Commission, Committee, or Task Force:**

**Applicant Name:**

**City of Residence:**  **Ward:**

**Occupation:**

**Employer:**

**Employer Address:**

**Describe your background related to any required or desirable qualification listed in the Notice. Include applicable experience with civic, professional or volunteer organizations and other city boards or commissions. List any awards or special recognition.**

I am an attorney and a Navy officer who has recently returned home to Minneapolis. I grew up in Saint Paul, went to college in Madison, WI, and attended law school in Minneapolis. During my time in the Navy, I served as a defense attorney, prosecutor, general counsel, and spent nine months in Afghanistan, where I worked with the local law enforcement and prosecutors to improve processes and procedures to enforce and uphold the legitimacy of the criminal justice system. I spent a significant amount of time on outreach to the local population to help them understand the the rights afforded to them under the law so they felt going to local law enforcement for assistance. I trained members of my unit in cultural awareness of the region, and ensured that they were accountable for their actions. In both Afghanistan and the United States, I investigated allegations of misconduct, and present my findings and recommendations to senior government officials. I received the following awards: Navy & Marine Corps Commendation Medal, Army Commendation Medal, Navy & Marine Corps Achievement Medal, Army Achievement Medal, Joint Meritorious Unit Award, Certificate of Excellence from the Government of the Islamic Republic of Afghanistan, and a Certificate of Appreciation from the U.S. Department of State, along with various campaign and awards.

Send completed application to [openappointments@minneapolismn.gov](mailto:openappointments@minneapolismn.gov), or:

City Clerk Appointments  
350 S. 5th Street, Room 304  
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or fax: 612-673-3812



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<b>Title of the Board, Commission, Committee, or Task Force this application is for</b>	
<b>Police Conduct Oversight Commission</b>	
Name: <b>Jennifer Singleton</b>	Ward: <b>8</b>
City of residence: <b>Minneapolis</b>	
Occupation: <b>Attorney</b>	Employer: <b>Mid-Minnesota Legal Aid</b>
Employer's Address: <b>430 1st Avenue N, Suite 300 Minneapolis, MN 55401-1780</b>	
Describe your background related to any required or desirable qualification listed in the Notice. Include applicable experience with civic, professional or volunteer organizations and other city boards or commissions. List any awards or special recognition.	
<p>I have served on the PCOC since October 2013. During that time I have served as Chair of the Outreach Committee, member of the Policy &amp; Procedure Committee, and since January 2015, Vice-Chair of the PCOC. I took the lead on the PCOC's recent study on Investigatory Detentions in Minneapolis, presenting the results at the City Council's May 20, 2015 Public Safety Committee meeting. I am also co-leading the PCOC's current study on body camera policy, and helped to facilitate three public forums for community feedback and presented the study at the City Council's September 30, 2015 Public Safety Committee meeting. I attended several Citizens Academy sessions in 2015, am a member of the OJP Police Conduct Committee, and have been active within community, including speaking at the Sabathani Post-Ferguson Forum organized by CM Cano, participating in an MCTC Law Enforcement poverty simulation class, and attending multiple outreach events on behalf of the PCOC, such as Open Streets and Cinco de Mayo.</p> <p>Outside of serving on the PCOC, I work as an attorney at Legal Aid. My work includes coordinating trainings for Minnesota's legal aid attorneys and improving access to justice through technology. This work prepares me for the PCOC's mandate to facilitate MPD cultural awareness trainings and allows me to stay abreast of the many challenges faced by legal aid's clients (primarily low-income individuals, individuals with disabilities, and seniors), which are highly relevant to ensuring MPD has nondiscriminatory and effective policies. My legal training also allows me to effectively analyze MPD policies and relevant caselaw.</p>	

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<i>Mail or delivery</i>	City Clerk Appointments Room 304, 350 S. 5 <sup>th</sup> St Minneapolis, MN 55415-1382
<i>Fax</i>	612-673-3812



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**Title of the Board, Commission, Committee, or Task Force this application is for**  
***Minneapolis Police Conduct Oversight Commission***

Name: <b>Andrew Buss</b>	Ward: <b>11</b>
City of residence: <b>Minneapolis</b>	

Occupation: <b>Program and Training Analyst</b>	Employer: <b>Minnesota Judicial Branch – State Guardian ad Litem Board</b>
Employer's Address: <b>Minnesota Judicial Center Suite G-27 25 Rev. Dr. Martin Luther King Jr. Blvd St Paul, MN 55155</b>	

Describe your background related to any required or desirable qualification listed in the Notice. Include applicable experience with civic, professional or volunteer organizations and other city boards or commissions. List any awards or special recognition.

**Request for reappointment to the Minneapolis Police Conduct Oversight Commission (PCOC)**

- Commissioner, PCOC (2013-2015) and Chair, Policy and Procedure Committee.
- Board Member, Tangletown Neighborhood Association
- Team Member, Minneapolis Community Emergency Response Team (CERT)

My current employment is with the Minnesota Judicial Branch, coordinating the statewide training program for both volunteer and employee Guardians ad Litem in Juvenile and Family Court. I have been employed for the past 13 years with the State of Minnesota including previous positions in the departments of Education, Human Services and Transportation. Prior to state service, I also served on active duty for 20 years in naval aviation.

I have lived and worked around the country and around the world, which has given me a unique perspective and an appreciation for working with individuals from multiple diverse cultures. My years of public service have provided me with a background in Policy and Procedure, Statute, Rule and Ordinances. My background and experiences, combined with my deep respect for the often difficult but necessary work of the Police Department would allow me to work with the department as well as the public to ensure fair, respectful and lawful services.

Having spent much of the past three decades in training roles, I am a firm believer that my training philosophy has an even greater application outside of the classroom: **What can I do to help YOU succeed?**

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<b>Name of Board, Commission, Committee, or Task Force:</b>	Police Conduct Oversight Commission		
<b>Applicant Name:</b>	Laura A Westphal		
<b>City of Residence:</b>	Minneapolis	<b>Ward:</b>	13
<b>Occupation:</b>	Business Consultant/Attorney		
<b>Employer:</b>	Interdisciplinary Business Resources, LLC		
<b>Employer Address:</b>	4316 Colfax Avenue South		

Describe your background related to any required or desirable qualification listed in the Notice. Include applicable experience with civic, professional or volunteer organizations and other city boards or commissions. List any awards or special recognition.

SKILLS- Old school work ethics, but applied with innovation to solve issues in a complex, intertwined global business environment. Providing integrated engagement, advice and practical action including Project Management, proficient in Sagent/Galaxy and SAS, Advocacy, Collections, Arbitrations, Negotiations, Business Systems Analysis, Haiku, HR Management including compensation, hiring, talent development, metrics and performance. Compliance, HIPAA and IT, Dispute Resolution, Restorative Justice, Grant Writing and advice to Small Businesses and Non-Profit Organizations. Multi-disciplined and not a tech-dinosaur.

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**Applicant Name:**

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**Occupation:**

**Employer:**

**Employer Address:**

**Describe your background related to any required or desirable qualification listed in the Notice. Include applicable experience with civic, professional or volunteer organizations and other city boards or commissions. List any awards or special recognition.**

Through my current job as a Ramsey County Public Defender’s Office I have sharpened my analytical, writing and legal analysis skills. On a daily basis, I work with prosecutors, judges and indigent people who often have had negative interactions with law enforcement.

While clerking for a District Court Judge I have gained a neutral evaluation style. I have displayed this style while conducting meetings of the Commission. I feel that I treat everyone equally when commenting or presenting to the commission whether at regular monthly meetings or at community events, listening session or encounters in the community.

As the chair of the Police Conduct Oversight Commission I have a vision for where the Commission should be 5, 10 and 15 years down the road. My natural leadership skills and ability to motivate others had allowed the Commission to grow and move forward towards that vision. I have also fostered numerous working relationships with law enforcement agencies, city agencies and community organization including the NAACP-Minneapolis, Minnesota Foundation and Black Lives Matter-Minneapolis.

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<b>Name of Board, Commission, Committee, or Task Force:</b>	Police Conduct Review Panel		
<b>Applicant Name:</b>	Dennis L. Wagner		
<b>City of Residence:</b>	Minneapolis	<b>Ward:</b>	5
<b>Occupation:</b>	Global Sales and Marketing Director		
<b>Employer:</b>	Johnstech International		
<b>Employer Address:</b>	1210 New Brighton Blvd. Mpls. MN 55413		

**Describe your background related to any required or desirable qualification listed in the Notice. Include applicable experience with civic, professional or volunteer organizations and other city boards or commissions. List any awards or special recognition.**

Significant exposure to multiple cultures: Domestic and International Travel starting in 1973. Conducted business in: (Israel, Pakistan, Kuwait, Saudi Arabia, Germany, Switzerland, UK, Scotland, France, Egypt, Malaysia, Singapore, Japan, Taiwan, China, Korea, Thailand, Philippines, numerous other European countries, United States and Canada. (I am culturally diverse). Have lived and raised a family in the center of the North Side. Was an active member (Chair and Treasurer Jordan Area Community Council). Am presently serving on the Police conduct review panel. 6 Years on (Minneapolis Community Long Range Capital Improvement Committee (CLIC) Honorable discharge United States Navy 1969-1973. BS Industrial Technology, (University of Wisconsin Stout)

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<b>Name of Board, Commission, Committee, or Task Force:</b>	Minneapolis Police Conduct Review Panel		
<b>Applicant Name:</b>	Sarah McCann		
<b>City of Residence:</b>	Minneapolis	<b>Ward:</b>	10
<b>Occupation:</b>	Dean of Student Achievement		
<b>Employer:</b>	Cristo Rey Jesuit High School - Twin Cities		
<b>Employer Address:</b>	2924 4th Ave. S. Minneapolis, MN 55408		

**Describe your background related to any required or desirable qualification listed in the Notice. Include applicable experience with civic, professional or volunteer organizations and other city boards or commissions. List any awards or special recognition.**

I have served on this panel for the last two years, and would be humbled and honored to again be appointed. In my two years of cases and trainings I have learned about proper use of police force, struggles police face when dealing with the public, and also that complaints often come from our city's most vulnerable people. I have been encouraged by co-members of the panel and leadership in the Department of Civil Rights to dig deeply into cases and ask probing questions that will truly help us arrive at decisions about police conduct. I have regularly attended all trainings provided and actively sought opportunities to participate in board meetings and reviews. My votes have been carefully thought out, never rushed, and required good communication with the other panelists and sworn officers. I have found the process to be thought - provoking and fair, and very much wish to continue to participate in this important and groundbreaking work.

I bring two special skill sets to my participation on the Police Conduct Review Board: I am a former journalist and researcher, and am also an educator in a low-income neighborhood. My time as a reporter with the Christian Science Monitor in Boston allowed me to dig deeply into issues of public policy and community development. I edited stories on national security and domestic public policies that included legislation on jails, foster care, and other anti-poverty programs. My work was enhanced by my work at Harvard, which focused in on religion and public policies. Before reporting, I worked at the Harvard Kennedy School's department of domestic public policy where I learned a great deal not only about policing, but also how to read and interpret data sets and do qualitative research. Those educational and work experiences helped me a great deal on this board in understanding the relevant issues and discerning fact from public opinion. I've continued my relationship with Harvard researchers, and recently wrote several pieces on policing for them- one on the White House Policing Task Force Report and another on emerging police technologies. Finally, as an educator of low-income students, I see the trepidation many feel towards police, and the vulnerability that comes with fragile neighborhoods. I think of them when I read every case and am determined to honor the citizens of Minneapolis by being open-minded and seeking the truth in all cases.

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**Minneapolis Police Conduct Review Panel**

Name: <b>Phillip S. Trebatoski</b>	Ward: <b>8</b>
City of residence: <b>Minneapolis</b>	

Occupation: <b>Property/Casualty Claims Adjuster</b>	Employer: <b>League of Minnesota Cities</b>
Employer's Address: <b>145 University Avenue W., St. Paul, MN 55103</b>	

Describe your background related to any required or desirable qualification listed in the Notice. Include applicable experience with civic, professional or volunteer organizations and other city boards or commissions. List any awards or special recognition.

**My experience with the League of Minnesota Cities pairs well with the duties for the Police Conduct Review Panel. I investigate and resolve claims filed against Minnesota cities and police departments which involve injuries and civil rights violations. Analyzing policies, law, standard procedures, incident reports, video and reasonableness of city activity is crucial in my investigations. I facilitate and lead meetings with City Administration, Police Departments, and legal staff to determine liability and make recommendations for resolution. I deliver difficult messages to people seeking compensation from Minnesota cities and provide educational information on the issues presented in each case. I provide the same education to city staff to help them understand the rationale for my decisions. I have extraordinary verbal and written communication skills. My customer service oriented personality provides an abundance of patience and empathy which allows me to solve problems with ease.**

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## MINNEAPOLIS POLICE CONDUCT REVIEW PANEL

Name: Kenneth James Rance	Ward: Fifth
City of residence: Minneapolis	

Occupation: Licensed Retirement Consultant	Employer: TIAA-CREF – Wealth Management
Employer's Address: 8000 Norman Center Drive, Suite 650 Bloomington, Minnesota 55437	

Describe your background related to any required or desirable qualification listed in the Notice. Include applicable experience with civic, professional or volunteer organizations and other city boards or commissions. List any awards or special recognition.
NORTHSIDE RESIDENTS REDEVELOPMENT COUNCIL (NRRC) – MEMBER-AT-LARGE Winter 2014 to Present Working to inform, facilitate, and engage the residents of the Near North and Willard Hay neighborhoods in Minneapolis to be primary agents for improving the social, economic and livability conditions in their community.
CHARLOTTE-MECKLENBURG CITIZENS REVIEW BOARD – COMMITTEE MEMBER- Spring 2012 – Summer 2013 Reviewed appeals by citizens who file complaints on dispositions imposed by the Chief of Police relating to allegations of Charlotte-Mecklenburg police officer misconduct: use of force, unbecoming conduct, and arrest, search, and seizure. 1,717 sworn officers serve the city of Charlotte (17 <sup>th</sup> largest in US) and unincorporated areas of Mecklenburg County.
CHARLOTTE-MECKLENBURG POLICE DEPARTMENT CITIZENS ACADEMY – GRADUATE - Spring 2012 Attended workshops to get a behind-the-scenes look at the services of the CMDP from police department personnel: Tour of Training Academy, Crime Lab, and 911 Communications Room; History of the CMPD; Officer Recruitment; Officer Use of Force; Defensive Tactics; Crime Prevention; Traffic Enforcement and Criminal Investigations; Police Ride-along.
CHARLOTTE-MECKLENBURG COMMUNITY RELATIONS COMMITTEE – COMMITTEE MEMBER - Spring 2010 – Summer 2013 Worked to ensure fair housing practices and access to public accommodations; dispute resolution; improve race relations and communication among diverse communities. Member of Police Subcommittee
CIVICS 101 – LEAGUE OF WOMEN VOTERS (CHARLOTTE, NC) – CERTIFIED PUBLIC ACTIVIST - Spring 2013

