

**City of Minneapolis**  
**Request for Committee Action**

**To:** Transportation & Public Works  
**Date:** 10/27/2015  
**From:** Public Works Department  
**Prepared by:** Suzette Hjermstad, Public Works Special Assessment Office  
**Presented by:** Dan Bauer, Supervisor, Sidewalk Inspections  
**File type:** Resolution  
**Subcategory:** Assessment

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**Subject:**

**Snow and Ice Removal from Public Sidewalks: Assessment Public Hearing**

**Description:**

Passing a Resolution to adopt the assessments in the total amount of \$91,709.00, levy the assessments, adopt the assessment roll and direct the City Clerk to transmit certified copies of the assessment roll to the Hennepin County Auditor.

**Previous Actions:**

September 25, 2015 – Set public hearing for October 27, 2015.

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**Ward/Neighborhood/Address:**

Not Applicable

**Background/Analysis:**

Each winter season, Public Works enforces the City sidewalk shoveling ordinance. Property owners who had snow and ice removed by the City and were billed for the work, had the option of paying the bill, or have the cost added to their property tax as an assessment. For those choosing the latter, this action is to proceed with the process for collecting those assessments.

An assessment letter was sent to property owners which included advising them to contact Public Works Sidewalk Inspections in writing if they had an issue with their assessment. Sidewalk Inspections then contacted the property owner to discuss their concerns regarding the pending assessment. If a resolution could not be worked out, the property owner was advised that the next step would be to appear before an Administrative Hearing Officer. The assessments proposed in this action include the resolutions of all discussions with property owners and determinations by the Hearing Officer.

**Sidewalk Snow & Ice Removal Assessments to be Levied**

The properties on the list to be assessed, dated October 13, 2015, and as on file with the City Engineer's Special Assessment Office, had the snow and ice removal work done by the City, were sent a bill for the cost of the removal work and were notified that a special assessment for the removal charge plus interest would be added to the real estate taxes if the charges were not paid through the billing process.

The amount to be assessed as special assessment principal is the cost of the removal work. The total principal amount of the proposed assessments on the list of properties to be assessed is \$91,709.00. The assessments would be collected in their entirety on the 2016 real estate tax statements with interest. The interest rate will be 2.10%. Information has been provided in the Notices as to how persons may prepay the assessments in full without interest if they so choose.

**Financial Review:**

**No financial impact.**

Special assessments against benefited properties

**Attachments:**

1. Sidewalk Snow Removal Assessments

**RESOLUTION  
OF THE  
CITY OF MINNEAPOLIS**

**By Reich**

**Adopting and levying the assessments, and adopting the assessment roll for sidewalk snow and ice removal charges on the list of properties dated October 13, 2015, as on file with the City Engineer's Special Assessment Office.**

Whereas, preliminary to the public hearing, an Administrative Hearing was held to consider any objections or comments regarding unpaid charges for removals of snow and ice from public sidewalks; and

Whereas, a public hearing was held on October 27, 2015 in accordance with Article IX, Sections 9.6(c) of the Minneapolis City Charter to consider the proposed assessments as shown on the proposed assessment roll on file with the City Engineer's Special Assessment Office, and to consider all written and oral objections and statements regarding this matter;

Now, Therefore, Be It Resolved by The City Council of The City of Minneapolis:

That the proposed assessments against the affected properties on the list dated October 7, 2015 in the total amount of \$91,709.00 as shown on the proposed assessment rolls on file with the City Engineer's Special Assessment Office are hereby adopted and levied.

Be It Further Resolved that the assessments be collected in their entirety on the 2016 real estate tax statements with interest charged at 2.1%.

Be It Further Resolved that the assessment roll as prepared by the City Engineer be and hereby is adopted and that the City Clerk is hereby directed to transmit certified copies of said assessment roll to the Hennepin County Auditor.