

City of Minneapolis

Request for Committee Action

To: Ways & Means
Date: 11/16/2015
From: City Clerk's Office
Prepared by: Casey Joe Carl
Presented by: Casey Joe Carl, City Clerk
File type: Action
Subcategory: Contracts & Agreements

Subject:

Contract with DataNet Systems Corporation for a Legislative Information Management System

Description:

Authorizing a three-year contract with DataNet Systems Corporation through September 30, 2018, with the option to extend up to two additional one-year terms, for a Legislative Information Management System (LIMS), for a not-to-exceed amount of \$950,000.

Previous Actions:

In 2012, a project to acquire an enterprise LIMS was established in the Office of City Clerk. A business needs analysis was completed and an RFP released to identify potential responsive bidders to provide an end-to-end solution meeting the City's requirements. As part of the 2013 Budget, the Council directed remaining year-end funds from ward budgets to be rolled in the LIMS project account.

On September 25, 2013, an RFP was issued for LIMS. On June 27, 2014, a three-year contract was awarded to Granicus, Inc., in an amount not to exceed \$210,000 for its automated legislative workflow solution [Contract C-38376].

On April 3, 2015, the contract with Granicus, Inc., was terminated for breach of deliverables.

A revised RFP was released on April 23, 2015. Having completed a thorough review of responding bidders, staff selected DataNet Systems Corporation as the best vendor to provide the LIMS meeting all City specifications and business requirements.

Ward/Address:

Not Applicable

Background/Analysis:

In April 2014, the Clerk's Office and Information Technology Department reissued a Request for Proposals (RFP) for the design, configuration, implementation, technical services and support of a Legislative Information Management System (LIMS), along with ancillary software and services. DataNet Systems Corporation was selected as the best-responding vendor capable of satisfying the City's specifications and business requirements.

DataNet is a minority-owned business headquartered in Maryland that is a U.S. SBA certified small disadvantaged business. The company's work has focused primarily on government agencies in the Washington D.C. area, including the design of a comprehensive legislative system for the D.C. Council.

Pending contract authorization, the Clerk's Office has launched an interim solution. This interim solution incorporates lessons learned during the first contract period with Granicus as well as

best practices modeled on peer jurisdictions. Concurrently, the Clerk's Office is working to prepare historic data back to 2000 for conversion once a new system is deployed in order to maximize its immediate value to both internal and external users.

A comprehensive LIMS—supporting the City Council and its standing committees as well as appointed boards and commissions within the City—will significantly enhance the overall transparency of policy-making processes and official actions of the City of Minneapolis, providing ready access for elected policymakers, departments and staff, and the public via a web-based interface that is available 24/7/365. It will also assure appropriate levels of security and data integrity, and include the ability to integrate and support interoperability with other systems, thereby enhancing its value to the enterprise.

Staff request authorization to:

- a) Execute a contract with DataNet Systems Corporation for a total amount of not-to-exceed \$950,000; and
- b) Establish a three-year contract through September 30, 2018, with the option to extend up to two additional one-year terms.

Financial Review:

No additional appropriation required, amount included in current budget.

Future budget impact anticipated.

Funding for the 2015 portion of this contract is provided for through prior year project budget rollover, as well as departmental savings. For 2016 and 2017, the City Clerk Department will, with the assistance of Finance and Property Services, identify funding sources to meet this obligation.

Approved by the Permanent Review Committee.

Meets Small and Underutilized Business Program goals.

Enter SUPB goals explanation.