

Request for Committee Action

To: Ways & Means
Date: 8/17/2015
From: Information Technology
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Presented by: Otto Doll, Chief Information Officer
File type: Action
Subcategory: Contracts & Agreements

Subject:

Macro Group, Inc. contract C-34013 and Woolpert, Inc. C-34040

Description:

Authorize proper City officials to amend the contracts for Macro Group, Inc. and Woolpert, Inc. contract

- a) Extend the contract for one additional year, through December 31, 2016
- b) Update Terms and Conditions to reflect the City's current standards

Previous Actions:

July 22, 2011 - Authorize proper City officials to execute contracts with Macro Group, Inc., Woolpert Inc. and TruePoint Solutions for the Enterprise Land Management Project for a period of four (4) years, with a total contract amount for the three (3) firms combined not to exceed \$5,000,000, through December 31, 2015.

Ward/Neighborhood/Address:

Not Applicable

Background/Analysis:

The City of Minneapolis implemented an enterprise-class Land Management System to support workflow automation and transaction processing for many of the City's core land management, emergency response resource management, regulatory enforcement, inspections, permitting, development, planning, constituent self-service, and reporting processes.

Information Technology (IT) issued a Request for Proposals (RFP) to establish a consulting pool for professional services to implement the land management system. The RFP was released May 20, 2011. Four responses were received and the evaluation team selected three firms to be part of the consulting pool. The vendors chosen were Woolpert Inc., Macro Group, Inc. and TruePoint Solutions. The total contract limit for all firms combined was set at a cost not to exceed \$5,000,000.

IT has been working with Macro Group, Inc. and Woolpert, Inc. for this work and it is crucial the continuity and historical knowledge of the project team members continue.

Information Technology requests proper City officials to

- a) Extend the contracts for Macro Group, C-34013 and Woolpert, C-34040 one additional year, through December 31, 2016
- b) Update Terms and Conditions to reflect the City's current standards

Resources for this contract amendment are available in the currently approved budget for this project.

Financial Review:

No additional appropriation required, amount included in current budget.

- Future budget impact anticipated.**
- Approved by the Permanent Review Committee.** Not applicable.
- Meets Small and Underutilized Business Program goals.**