



## Request for City Council Committee Action from the Department of Information Technology

**Date:** June 15, 2015

**To:** The Honorable John Quincy, Chair, Ways and Means Committee

**Referral To:** Full City Council

**Subject:** N. Harris Computer Corporation, C00-15921

**Recommendation:** Authorize proper City officials to:

- a) Extend the existing N. Harris contract, C00-15921 for three additional years through December 31, 2018
- b) Update the City’s General Terms and Conditions to reflect current standards.

**Previous Directives:**

- October 1, 2012: Authorized proper city officials to extend the contract to December 31, 2015, and increase by \$275,000 to cover years 2013-2015
- September 21, 2007: Authorize proper city officials to execute an amendment to the License Agreement (C00-15921) with Govern Software, Inc. to include “License Supplement No. 3” for the Assessor’s CAMA/AA System
- October 20, 2006: Authorize appropriate City officials to execute an amendment to the License Agreement (C00-15921) with Govern Software, Inc. to include “License Supplement No. 2” for the Special Assessments System Replacement
- October 27, 2000: Approval to execute contract with Govern/SDI for Computer-Assisted Mass Appraisal software and implementation services in City Assessor’s Office.

**Department Information:**

Prepared by: Barb Malinski, Contract Administrator 612 673-3249  
 Submitted by: Otto Doll, Chief Information Officer  
 Approved by: Spencer Cronk, City Coordinator  
 Presenter(s) in Committee: Otto Doll, CIO 612-673-3633

<b>Reviews</b>	<b>Approval</b>	<b>Date</b>	<b>Not Applicable</b>
Permanent Review Committee (PRC):	<input checked="" type="checkbox"/>	June 4, 2015	<input type="checkbox"/>

Civil Rights Approval:

Policy Review Group (PRG):

### **Financial Impact**

Yes. The cost for this contract is currently funded through Information Technology's (IT) General Fund cost recovery allocation model charges.

### **Supporting Information**

The City has a Professional Services contract C00-15921, with N Harris Computer Corporation to provide the appraisal software, support and services for the Govern System. The contract expires December 31, 2015 and has a total contract value of \$1,484,525.

The contract with Govern Software/SDI is for a computer assisted appraisal and land management system. The contract has been amended over the years to meet the needs for additional licenses and improved functionality to the Assessor's Office. IT and Assessor's Office request to maintain the current system due to the following benefits:

- Govern is Assessor's Office primary assessment and land management system used for modeling 80% of the City. Transitioning to a new assessment and land management system will require a three-five year development and implementation project schedule.
- The Govern software has been designed and customized for Minneapolis' complex and varied property types. A replacement system will require similar custom designs and programming.
- The Govern system serves other city department applications, such as: MINs Online Reports (CPED); KIVA (Regulatory Services); Special Assessments (Public Works); and CityTalk. Migrating to a new system will require significant coordination and buy-in with these partner departments.
- The cost to replace the Govern software package with a new system would be \$5-10M.
- Hennepin County is implementing a new property tax and assessment system with a planned rollout in 2016/2017. After the Hennepin County system has been implemented and is fully functional, a comparison between the two systems will be performed to determine if the Assessor's Office should move to the county's new platform.
- Waiving the RFP process will allow the City to maintain continuity of established services.

Information Technology seeks a waiver of the RFP process to:

- a) Extend the N Harris contract, C00-15921 for an additional three years through December 31, 2018
- b) Update the City's General Terms and Conditions to reflect current standards.