



## Request for City Council Committee Action from the Finance & Property Services Department

**Date:** June 8, 2015

**To:** Ways & Means Committee  
**Referral to:** None

**Subject:** 1. Authority to extend the 2014 Alpha Review Corporation Contract for administration fees for medical review billing services for 2 months to April 30, 2015 with the same fee structure and scope of services.

**Recommendation:** 1. Authorize Extension of the Alpha Review Corporation Contract for payment of administration fees under the same terms for services provided to April 30, 2015.  
2. Authorize \$71,000.00 to cover the fees for this period.

**Previous Directives:** The previous contract extension request of November 18, 2014, only requested service to February 28, 2015 under the same terms. More time (2 months) was needed for the completion of RFP tasks.

### Department Information

Prepared by: Ellen Velasco-Thompson, Director, Risk Management & Claims, 673-3994

Approved by: Kevin Carpenter, City Finance Officer

Spencer Cronk, City Coordinator

Presenters in Committee: Ellen Velasco-Thompson, Director, Risk Mgmt. & Claims

### Reviews

- Permanent Review Committee (PRC): Approval  Date 11-13-14
- Civil Rights Approval: Approval  Date 9-30-14
- Policy Review Group (PRG): Approval  Date \_\_\_\_\_

### Financial Impact

- No financial impact
- Action is within the Business Plan

### Community Impact

- City Goals

**Supporting Information:**

The RFP has been executed for medical review billing services for workers' compensation and employment services, approved by PRC, and the finalist's contract has been executed.

This contract extension clarifies the coverage of fees for the 2 month gap prior to the execution of a new five year contract which started on May 1, 2015.