



## Request for City Council Committee Action from the Department of Coordinator

**Date:** May 11, 2015

**To:** Councilmember John Quincy, Chair, Ways & Means Committee

**Subject:** Gift Acceptance for travel related costs to attend a meeting regarding energy systems transformation

**Recommendation:** Accept a gift of payment for travel related costs from the Urban Sustainability Directors Network to attend a conference regarding energy system transformation.

### Department Information

Prepared by: Trudy Kjenstad, Manager, Administrative Services

Approved by: Spencer Cronk, City Coordinator

### Financial Impact

- No financial impact.

### Supporting Information

The Urban Sustainability Directors Network (USDN) via an Innovations Fund Grant has offered to pay travel expenses for Gayle Prest, Manager of Environmental Programs, and Brendon Slotterback, Sustainability Program Coordinator, to attend a conference in Boulder, CO regarding energy systems transformation.