



Request for City Council Committee Action From the Department of Finance and Property Services

Date: April 27, 2015
To: Honorable John Quincy, Chair Ways & Means Committee
Subject: **Contract with Verizon Wireless to Lease Space in the Mill Quarter Ramp**

Recommendation:

That the proper City officers be authorized to execute a Contract with Verizon Wireless to place cellular equipment at the Mill Quarter Ramp - 711 South 2nd St. The initial lease rate shall be \$27,000 per year and the revenue deposited into Fund 7500-685MILL-339501.

Previous Directives:

- None

Prepared by: Rebecca Law, Project Manager, Property Services, 673-5064

Approved by:

Kevin Carpenter, Chief Financial Officer; Finance and Property Services Dept.

Spencer Cronk, City Coordinator

Presenters: Rebecca Law, Project Manager

Reviews

Permanent Review Committee (PRC):	Approval _NA
Civil Rights Approval	Approval _NA
Policy Review Group (PRG):	Approval _NA

Financial Impact

Action provides increased revenue
Dept Name: Public Works
Fund Name: 7500-685MILL-339501
Amount: \$27,000 per year

Action is within the Business Plan

Community Impact

City Goals: A City that works: City government runs well and connects to the community it serves

Background/Supporting Information

Verizon Wireless has requested a long-term lease of part of the Mill Quarter Ramp for their cellular antennas and equipment. City staff hired a consultant to verify the market value of this lease and to advise staff on the lease provisions. The proposed lease is for a five year term with 3 renewal options of 5 years each. The starting rate is \$27,000 per year with a 15% increase at the beginning of each five year term. The revenue will be deposited into Fund 7500-685MILL-339501. In addition, Verizon paid a \$5,000 administrative fee to recoup the City's expenses of reviewing Verizon's documents. That fee will be deposited into Fund 06200-8201340-820LEASE.

cc: Jon Wertjes, Director of Transportation and Parking Services