



## Request for City Council Committee Action from the Department of Information Technology

**Date:** February 9, 2015

**To:** The Honorable John Quincy, Chair, Ways and Means Committee

**Subject:** Dynamic Imaging Systems, Inc. (Dynamic Imaging)

**Recommendation:** Authorize proper City officials to

- a) Extend contract C-36554 with Dynamic Imaging Systems, Inc. through December 31, 2017
- b) Increase contract \$35,000 for a new not-to-exceed total of \$44,310, and
- c) Use Vendor's contract documents

**Previous Directives:** None

### Department Information:

Prepared by: Barb Malinski, Contract Administrator  
 Submitted by: Otto Doll, Chief Information Officer  
 Approved by: Spencer Cronk, City Coordinator  
 Presenter(s) in Committee: Otto Doll, CIO

<b>Reviews</b>	<b>Approval</b>	<b>Date</b>	<b>Not Applicable</b>
Permanent Review Committee (PRC):	<input checked="" type="checkbox"/>	January 29, 2015	<input type="checkbox"/>
Civil Rights Approval:	<input type="checkbox"/>		<input checked="" type="checkbox"/>
Policy Review Group (PRG):	<input type="checkbox"/>		<input checked="" type="checkbox"/>

### Financial Impact

Yes. Funding from Police – Funding source 00100 4003500 507006

### Supporting Information

The City has a contract C-36554 with Dynamic Imaging Systems, Inc. to maintain the Picturelink photo imaging system in the Minneapolis Police Department (MPD) Juvenile and Crime Lab Unit's.

This software is used by the Juvenile and Crime Lab Unit to capture images of juvenile offenders during the booking process. The image capture is required by Federal law (Juvenile Justice and Delinquency Prevention Act 1974) for the proper

identification and handling of juvenile arrestees. Photographs of juveniles must be taken at a different facility than adults and the images are stored separately from adult photos. The Picturelink software allows the MPD to comply with the law.

The Dynamic Imaging System is compatible with the HenRap system which is the repository for arrestee photographs. All information captured in the Dynamic Imaging System is pushed into the HenRap System.

Information Technology requests to:

- a) Extend the contract C-36554 with Dynamic Imaging Systems, Inc. for three years through December 31, 2017
- b) Increase contract \$35,000 for a new not-to-exceed total of \$44,310, and
- c) Use Vendor's contract documents