



Request for City Council Committee Action from the Department of Information Technology

Date: December 10, 2014

To: The Honorable John Quincy, Chair, Ways and Means

Subject: GlobalSource IT, C-37872 for HRIS Upgrade

Recommendation: Authorize proper City officials to

- a) Increase the current contract, C-37872, with GlobalSource IT for the PeopleSoft HCM Developer for the HRIS Upgrade for an amount of \$200,000, and
- b) Exercise the extension through September 30, 2015 for a new not-to-exceed total of \$950,000 over the life of the contract.

Previous Directives:

November 1, 2013 – Authorization to issue a Request for Proposal for the Human Resources Information System (HRIS) Upgrade as part of the Enterprise Resource Planning Program.

February 7, 2014 – Authorization to execute a one-year contract with GlobalSource IT to provide professional services for the Human Resources Information System Upgrade (HRIS), for a term of up to one year and an amount not-to-exceed \$850,000; included is an option to renew the contract up to one additional year. The funding for said contract is included in the HRIS Upgrade.

Department Information:

Prepared by: Barb Malinski, Contract Administrator & Stephen Misterek, GIS
 Submitted by: Otto Doll, Chief Information Officer
 Approved by: Spencer Cronk, City Coordinator
 Presenter(s) in Committee: Otto Doll, Chief Information Officer

Reviews	Approval	Date	Not Applicable
Permanent Review Committee (PRC):	<input type="checkbox"/>	12/04/2014	<input type="checkbox"/>
Civil Rights Approval:	<input type="checkbox"/>		<input checked="" type="checkbox"/>
Policy Review Group (PRG):	<input type="checkbox"/>		<input checked="" type="checkbox"/>

Financial Impact:

Funding for these services is through the ERP program budget. No additional appropriation is required.

Supporting Information:

The City has a contract, C-37872, with GlobalSource IT to provide a PeopleSoft Developer for the HRIS upgrade. The Enterprise Resource Planning (ERP) Program consists of upgrades to the Human Resources Information System (HRIS), the financial system (COMPASS) and implementation of an enhanced reporting and analytics tool (Cognos). The current contract expires December 31, 2014.

It is essential that the City maintain consistency throughout the ERP program to properly complete the HRIS part of the program. The original scope of the contract was for \$850,000 and contained three resources – 1) Functional Lead for PeopleSoft Enterprise Learning Module (ELM), 2) Workflow Lead, and 3) PeopleSoft HCM (Human Capital Management) Developer.

A First Amendment was executed to eliminate the Functional Lead, which decreased the contract by \$100,000 for a new not-to-exceed total of \$750,000. Information Technology requests to:

- a) Increase the current contract, C-37872, with GlobalSource IT for PeopleSoft HCM Developer for an amount of \$200,000, and
- b) Exercise the extension of the contract through September 30, 2015 for a new total not to exceed \$950,000 over the life of the contract.