



Request for City Council Committee Action from the Department of Information Technology

Date: December 10, 2014

To: The Honorable John Quincy, Chair, Ways and Means Committee

Subject: DeltaWrx C-37360

Recommendation: Authorize proper City officials to:

- a) Extend DeltaWrx contract, C-37360, through January 30, 2017
- b) Increase the contract \$260,000, for a new not-to-exceed total of \$572,632 over the life of the contract

Previous Directives: May 23, 2014– Committee recommends that proper city officials be authorized to extend active Master Contracts through September 30, 2104, which provides project consultants and staff augmentation resources.

Department Information:

Prepared by: Barb Malinski, Contract Administrator
 Submitted by: Otto Doll, Chief Information Officer
 Approved by: Spencer Cronk, City Coordinator
 Presenter(s) in Committee: Otto Doll, CIO

Reviews	Approval	Date	Not Applicable
Permanent Review Committee (PRC):	<input checked="" type="checkbox"/>	12/04/2014	<input type="checkbox"/>
Civil Rights Approval:	<input checked="" type="checkbox"/>	09/17/2013	<input type="checkbox"/>
Policy Review Group (PRG):	<input type="checkbox"/>		<input checked="" type="checkbox"/>

Financial Impact

Yes. Funding for this request is through CLIC (Capital Long Range Improvement Committee) - CIT1303301

Supporting Information

Information Technology (IT) has a current Master Contract, C-37360, with DeltaWrx for:

- Business needs assessment
- Development of an RFP for the Minneapolis Police Department (MPD) Records Management System
- Vendor evaluations to support the MPD with project implementation services.

Two Request for Proposals (RFP) were issued in June 2013 to provide Senior Business Analysis Services and Senior Project Management Services for 36-42 months over a four-phase approach. Phase I – Business Needs Assessment and Phase II – Procurement are currently under contract through the IT Master Contract program. DeltaWrx responded to the RFP with both Senior Business Analyst and Senior Program Management services. IT is requesting to extend the contract for Phases III – Contract Negotiations and Phase IV – Project Implementation Assistance.

Information Technology is seeking a waiver of the RFP process to:

- a) Extend DeltaWrx contract, C-37360, through January 30, 2017
- b) Increase the contract \$260,000, for a new not-to-exceed total of \$572,632 over the life of the contract.