



## Request for City Council Committee Action from the Department of Public Works

**Date:** November 10, 2014  
**To:** Honorable Kevin Reich, Chair Transportation and Public Works Committee  
**Subject:** **Appointments to Special Service District Advisory Boards**

**Recommendation:**  
Approve Appointments to Special Service District Advisory Boards.

**Previous Directives:** None

### Department Information

Prepared by: Andrew Carlson, Public Works Project Manager, 673.2836

Approved by: \_\_\_\_\_  
Steven A. Kotke, P.E., Director of Public Works

Presenter: Michael Kennedy, P.E., Director, Transportation Maintenance & Repair

### Reviews

- Permanent Review Committee (PRC): Approval \_N/A\_ Date \_\_\_\_\_
- Civil Rights Approval Approval \_N/A\_ Date \_\_\_\_\_
- Policy Review Group (PRG): Approval \_N/A\_ Date \_\_\_\_\_

### Financial Impact

- No financial impact

### Community Impact

- Neighborhood Notification: N/A
- City Goals: A hub of economic activity and innovation: Businesses – big and small – start, move, stay and grow here

### Supporting Information

Special Service Districts are designed by ordinance and each is guided by an advisory board appointed by the City Council. Each advisory board is comprised of commercial property owners or their representatives (property manager or tenants) who are being assessed within the district. The City uses the open appointment process to select board members. The role of the Advisory Board is to advise the City in the following areas:

1. Collaborate with district commercial property owners and businesses to identify desired services.
2. Develop an annual work plan and budget recommendation.

3. Recommend a service charge assessment methodology for prorating the proposed annual budget among commercial properties.
4. Monitor service delivery throughout the year to ensure services meet the expectations of property owners and their tenants.
5. Communicate with commercial property owners and businesses to share information on the district's activities and respond to any inquiries.

Each of the following tables lists the names of the persons seeking appointment to a respective Special Service District advisory board. All the persons listed meet the requirements for board membership, which includes being a commercial property owner within the district or their representative. Staff will continue to work with the advisory boards, district property owners, and City Council to identify and recruit qualified candidates for any remaining board vacancies.

### **Bloomington Lake Special Service District**

The Bloomington Lake Special Service District is a five-member board located in Ward 9. Council Member Cano has approved the candidate recommendation submitted by Public Works.

Staff recommends the appointment of the following individual to the Bloomington Lake Special Service District Advisory Board.

<b>Bloomington Lake Special Service District</b>					
<b>Appointee Name</b>	<b>Appointed by Mayor or Council</b>	<b>Ward</b>	<b>Term Number of years</b>	<b>Term Beginning/ Ending</b>	<b>Name, Expiration Date</b> Complete <u>only if</u> replacing or fulfilling the term of another member.
Maria Gutierrez de Lala	Council	9	2	7/1/14 6/30/16	
Victorino Geniz	Council	9	2	7/1/14 6/30/16	
<b>Re-Appointments Name</b>	<b>Appointed by Mayor or Council</b>	<b>Ward</b>	<b>Term Number of years</b>	<b>Term Beginning/ Ending</b>	

### **Chicago Lake Special Service District**

The Chicago Lake Special Service District is a five-member board and located in Ward 6 and 9. Council Members Warsame and Cano have approved the candidate recommendation submitted by Public Works.

Staff recommends the appointments of the following persons to the Chicago Lake Special Service District Advisory Board.

<b>Chicago Lake Special Service District</b>					
<b>Appointee Name</b>	<b>Appointed by Mayor or Council</b>	<b>Ward</b>	<b>Term Number of years</b>	<b>Term Beginning/ Ending</b>	<b>Name, Expiration Date</b> Complete <u>only if</u> replacing or fulfilling the term of another member.
Bertha Ruiz	Council	6 and 9	2	7/1/14 6/30/16	
<b>Re-Appointments Name</b>	<b>Appointed by Mayor or Council</b>	<b>Ward</b>	<b>Term Number of years</b>	<b>Term Beginning/ Ending</b>	

### Dinkytown Special Service District

The Dinkytown Special Service District is a nine-member board located in Ward 3. Council Member Frey has approved the candidate recommendations submitted by Public Works.

Staff recommends the appointments of the following persons to the Dinkytown Special Service District Advisory Board

Dinkytown Special Service District					
Appointee Name	Appointed by Mayor or Council	Ward	Term Number of years	Term Beginning/ Ending	Name, Expiration Date Complete <u>only if</u> replacing or fulfilling the term of another member.
Re-Appointments Name	Appointed by Mayor or Council	Ward	Term Number of years	Term Beginning/ Ending	
James Sander	Council	3	2	7/1/14 6/30/16	
Frank Vescio	Council	3	2	7/1/14 6/30/16	

### East Lake Special Service District

The East Lake Special Service District is a nine-member board located in Wards 2 and 9. Council Members Gordon and Cano have approved the candidate recommendations submitted by Public Works.

Staff recommends the appointments of the following persons to the East Lake Special Service District Advisory Board

East Lake Special Service District					
Appointee Name	Appointed by Mayor or Council	Ward	Term Number of years	Term Beginning/ Ending	Name, Expiration Date Complete <u>only if</u> replacing or fulfilling the term of another member.
Andrew Papacosta	Council	2 and 9	2	7/1/14 6/30/16	
Re-Appointments Name	Appointed by Mayor or Council	Ward	Term Number of years	Term Beginning/ Ending	
Amy Moore	Council	2 and 9	2	7/1/14 6/30/16	

### Lyndale Lake Special Service District

The Lyndale Lake Special Service District is a five-member board located in Wards 8 and 10. Council Members Glidden and Goodman have approved the candidate recommendations submitted by Public Works.

Staff recommends the appointments of the following persons to the Lyndale Lake Special Service District Advisory Board.

Lyndale Lake Special Service District					
Appointee Name	Appointed by Mayor or Council	Ward	Term Number of years	Term Beginning/ Ending	Name, Expiration Date <small>Complete <u>only</u> if replacing or fulfilling the term of another member.</small>
<b>Re-Appointments Name</b>	<b>Appointed by Mayor or Council</b>	<b>Ward</b>	<b>Term Number of years</b>	<b>Term Beginning/ Ending</b>	
Denise Arambadjis	Council	8 and 10	2	7/1/14 6/30/16	
Linda McHale	Council	8 and 10	2	7/1/14 6/30/16	
Linda Ashland	Council	8 and 10	2	7/1/14 6/30/16	

### Stadium Village Special Service District

The Stadium Village Special Service District is a nine-member board located in Ward 2. Council Member Gordon has approved the candidate recommendation submitted by Public Works.

Staff recommends the appointments of the following persons to the Stadium Village Special Service District Advisory Board.

Stadium Village Special Service District					
Appointee Name	Appointed by Mayor or Council	Ward	Term Number of years	Term Beginning/ Ending	Name, Expiration Date <small>Complete <u>only</u> if replacing or fulfilling the term of another member.</small>
Mike Gladson	Council	2	2	7/1/14 6/30/16	Filling vacancy
<b>Re-Appointments Name</b>	<b>Appointed by Mayor or Council</b>	<b>Ward</b>	<b>Term Number of years</b>	<b>Term Beginning/ Ending</b>	