



Request for City Council Committee Action from the Department of Public Works

Date: October 7, 2014

To: Honorable Kevin Reich, Chair Transportation & Public Works Committee

Referral to: Honorable John Quincy, Chair Ways and Means Committee

Subject: Increase 2014 Appropriation to the Engineering Lab Budget

Recommendation:

Increase 2014 appropriation for 06000 6000300 802001 by \$180,000 from Fund 06000 net position for purchase of drilling machine, truck, and mounting of drill machine.

Department Information

Prepared by: Stephanie Malmberg, P.E., 673-3365

Approved by: _____
Steven A. Kotke, P.E., Director of Public Works

Presenters in Committee: Paul Ogren P.E. and Will Shutte, P.E.

Reviews

- Permanent Review Committee (PRC): Approval N/A Date _____
- Civil Rights Approval Approval N/A Date _____
- Policy Review Group (PRG): Approval N/A Date _____

Financial Impact

- Action requires an appropriation increase to the Capital Budget or Operating Budget
Dept Name: Public Works
Fund Name: 06000 Eng Materials and Testing
Amount: \$ \$180,000
- Action requires use of net position in Fund 06000.
- Action is within the Business Plan
- Request provided to the Finance Department

Community Impact

- City Goals: Great Places: Natural and built spaces work together and our environment is protected

Supporting Information

On a regular basis, the Engineering Lab conducts subsurface soil investigations using boring and subsurface drilling equipment (drill rig) and is in need of new drill rig as our current equipment has reached the end of its useful life. Because the make and model of our current drill rig is obsolete, replacement parts are no longer available to make repairs. It was determined that it would be in the best interest of the City to purchase new drill rig which will meet the business needs of the Engineering lab. Research was conducted to ensure that the model chosen will do what is required for our work but does not exceed the needs or budget of the department.

The fund balance is sufficient to support this appropriation increase of \$180,000 to the 2014 budget for the cost of this planned replacement of a new boring and subsurface exploration drilling equipment, a new truck and all costs associated with mounting the drill rig to the truck.

Due to the time required to fabricate the drill rig and mount it onto the truck, it is quite possible that its full acquisition will not occur until late in 2014 or early 2015. Therefore, is anticipated that any appropriations remaining at the end of 2014 will roll into 2015.

Cc: Don Elwood, P.E. – Public Works, TP&E
Paul Ogren, P.E. – Public Works, TP&E
Doreen Bragstad-Otto - Finance
Will Shutte, P.E. – Public Works, SW&S