



Request for City Council Committee Action from the Department of Information Technology

Date: September 15, 2014

To: The Honorable John Quincy, Chair, Ways and Means Committee

Subject: Master Contract program

Recommendation: Authorize proper City officials to extend all active Master Contracts through February 28, 2015.

Previous Directives: June 13, 2014 - Committee, having under consideration the Information Technology (IT) Master Contract, now recommends that the proper City officers be authorized to extend Farstad.US, LLC, C-29045 and Dahl Consulting, C-28095 through September 30, 2014, to continue to provide IT project consultants and staff augmentation resources.

May 19, 2014 – Committee, having under consideration the Information Technology Master Contract, now recommends that the proper City officers be authorized to extend the following active Master contracts through September 30, 2014, which provide project consultants and staff augmentation resources:

- a) Baker IT – C-28682
- b) DeltaWrX – C-37360
- c) Globalsource IT – C-37366
- d) Iceberg Technology Group – C-28041
- e) InTech Software Systems – C-28423
- f) Labyrinth Consulting – C-27986
- g) Macro Group – C-27989
- h) Sogeti, LLC – C-20837

March 12, 2010 - Committee recommends that proper City officers be authorized to continue master contract program for another four (4) year period through June 30, 2014 for issuing master contracts up to \$2,500,000.

Department Information:

<p>Prepared by: Barbara Malinski, Contract Administrator, IT Submitted by: Otto Doll, CIO Approved by: Spencer Cronk, City Coordinator Presenter(s) in Committee: Otto Doll, CIO</p>
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Reviews	Approval	Date	Not Applicable
Permanent Review Committee (PRC):	<input checked="" type="checkbox"/>	May 8, 2014	<input type="checkbox"/>
Civil Rights Approval:	<input type="checkbox"/>	Pending	<input type="checkbox"/>
Policy Review Group (PRG):	<input type="checkbox"/>		<input checked="" type="checkbox"/>

Financial Impact

Yes. Funding for these services is through the Information Technology operating funds and customer department funds.

Supporting Information

In 2010, Information Technology (IT) issued master contracts to 45 vendors to provide technology project consultants and staff augmentation resources. The IT master contracts were awarded to interested vendors that responded to a State of Minnesota Request for Proposal (RFP) and were subsequently awarded contracts with the State to provide technology professional services. Of the 45 vendors in the program, seven are providing project consultants and staff augmentation resources to IT.

In lieu of the State of Minnesota’s program, IT issued an RFP in May 2014 for a Staff Augmentation Consulting Pool for professional services allowing IT to acquire resources in days rather than months and expedite timelines for our projects. IT received 67 responses to the RFP.

IT needs additional time to complete proposal evaluations, award contracts and properly go through the City procurement process. Therefore, IT requests the following master contracts be extended through February 28, 2015, so an interruption in services does not occur:

DeltaWrx	C-37360
Globalsource IT	C-37366
Iceberg Technology Group	C-28041
InTech Software Systems	C-28423
Labyrinth Consulting	C-27986
Macro Group	C-27989
FarstadUS, LLC	C-29045