



Request for City Council Committee Action from the Department of Information Technology

Date: August 11, 2014

To: The Honorable John Quincy, Chair, Ways and Means Committee

Subject: iLynx, Inc., C-38092

Recommendation: Authorize proper City officials to increase contract C-38092 with iLynx, Inc. for Senior Project Management Services, PeopleSoft Financials (COMPASS) Upgrade for an amount of \$540,000 and exercise the one-year renewal option for a new total not to exceed \$760,000 over the life of the contract.

Previous Directives: March 28, 2014 - Committee recommends that the proper city officers be authorized to execute a one-year contract with iLynx, Inc. to provide Senior Project Management Services, PeopleSoft Financials (COMPASS) upgrade for an amount not-to-exceed \$220,000; included is an option to renew the contract up to one additional year.

December 6, 2013 - Authorization to issue a Request for Proposal for the Financial System (COMPASS) Upgrade as part of the Enterprise Resource Planning Program.

Department Information:

Prepared by: Barb Malinski, Contract Administrator, IT
Submitted by: Otto Doll, CIO
Approved by: Jay Stroebel, Interim City Coordinator
Presenter(s) in Committee: Otto Doll, CIO

Reviews	Approval	Date	Not Applicable
Permanent Review Committee (PRC):	<input type="checkbox"/>		<input checked="" type="checkbox"/>
Civil Rights Approval:	<input type="checkbox"/>		<input checked="" type="checkbox"/>
Policy Review Group (PRG):	<input type="checkbox"/>		<input checked="" type="checkbox"/>

Financial Impact

Funding for these services is being funded through the ERP program budget. No additional funding is needed.

Supporting Information

The Enterprise Resource Planning (ERP) Program consists of upgrades to the Human Resources Information System (HRIS), the financial system (COMPASS) and implementation of an enhanced reporting and analytics tool (Cognos).

HRIS and COMPASS are utilized to process and track every City of Minneapolis personnel, payroll, procurement, contracting and financial transaction. The overall goals of the ERP Program are to bring the human resources and financial systems up to the most current supported software version, provide more functionality to support the above business processes, increase usability of the financial and human resources systems, and provide more comprehensive access to data for generating reports, supporting analysis and making decisions.

iLynx, Inc. provides the senior project manager for the COMPASS portion of the ERP program. It is essential that the City maintain consistency throughout the ERP program to properly complete the COMPASS part of the program. As the program got underway, it was discovered that additional services were needed to successfully complete the project.

Information Technology requests the iLynx, Inc. contract be increased for Senior Project Management Services to properly complete the PeopleSoft Financials (COMPASS) Upgrade, as currently scoped. This allows the project to remain on schedule through the end of the project.