



## Request for City Council Committee Action from the Department of Information Technology

**Date:** July 28, 2014

**To:** The Honorable John Quincy, Chair, Ways and Means Committee

**Recommendation:** Authorize proper City officials to extend and increase the Advance Public Safety contract, C-23403, by \$300,000 for a new not-to-exceed total of \$1,192,581 for three years.

- Previous Directives:**
- **6/16/06** The committee authorized to execute a (\$350,000.00) contract with Advanced Public Safety (APS) for citation applications, training, hardware and services plus annual support and maintenance over 5 years.
  - **6/18/10** Committee recommends proper City officers be authorized to amend the Advanced Public Safety contract, C-23403, by \$25,000 to provide citation writers and associated software to the MPD.
  - **7/1/11** Committee recommends that the proper City officers be authorized to amend contract C-23403 with Advanced Public Safety for citation writing devices and software functionality used by MPD to extend contract for a period of one year and increase contract by \$75,000 for a new not-to-exceed amount of \$692,481.
  - **7/20/12** Committee, having under consideration the existing contract (C-23403) with Advanced Public Safety for a police citation writing system and support services, now recommends that the proper City officers be authorized to: a) extend the current contract for an additional two years, through June 2014; b) increase the contract by \$200,000; and c) modify the contract to reflect the City's revised terms and conditions for 2012. No additional appropriation required; funding for the contract increase is included in the Police Department's budget.

### Department Information:

Prepared by: Barbara Malinski  
 Submitted by: Otto Doll, Chief Information Officer  
 Approved by: Jay Stroebel, Interim City Coordinator  
 Presenter(s) in Committee: Otto Doll

Reviews	Approval	Date	Not Applicable
Permanent Review Committee (PRC):	<input checked="" type="checkbox"/>	May 8, 2014	<input type="checkbox"/>
Civil Rights Approval:	<input type="checkbox"/>	Pending	<input checked="" type="checkbox"/>
Policy Review Group (PRG):	<input type="checkbox"/>		<input checked="" type="checkbox"/>

## **Financial Impact**

Yes. The cost for the contract is covered in Information Technology's (IT) existing allocation model.

## **Supporting Information**

The City currently has a contract, C-23403, with Advanced Public Safety for the Police to provide licensing, professional services, maintenance and support for the citation system. The current contract has a total contract value of \$892,581. IT is requesting an increase of 300,000 for a new not-to-exceed total of \$1,192,581 for three years.

The system currently includes electronic citation writers in police vehicles, handheld citation writers, software that manages and tracks citations, and data integration with Hennepin County and State of Minnesota court systems. The system has reduced:

- a) the time police officers spend writing each citation
- b) supply costs by eliminating paper-based citations
- c) staff time needed to manage a paper-based system.

The Advanced Public Safety resources are vital to keeping this application functional. The application is working well for MPD and the City. MPD has recently upgraded to the current version of APS that included upgrading the integration to Hennepin County.