



Request for City Council Committee Action from the Department of Public Works

Date: July 22, 2014

To: Honorable Kevin Reich, Chair, Transportation & Public Works Committee

Subject: **Contract Award to Specialized Environmental Technologies, Inc. for Yard Waste Processing**

Recommendation:

Authorize proper City officials to negotiate and execute a contract with Specialized Environmental Technologies, Inc. for yard waste processing for a period of 3 years at a rate of \$46.00/ton for 100% of the City's yard waste volume, with the option of activating Source Separated Organics (SSO) processing at a rate of \$60/per ton for 100% of the City's SSO volume.

Previous Directives:

April 29, 2014: Authorize the issuance of a Request for Proposals (RFP) for the composting of City-collected yard wastes and brush, fall street sweepings and residential organics.

Department Information:

Prepared by: David Herberholz, Director, Solid Waste and Recycling Division

Approved by: _____

Steven A. Kotke, P.E., Director of Public Works

Presenters in Committee: David Herberholz, Director, Solid Waste and Recycling Division

Reviews

- Permanent Review Committee (PRC): Approval ___ Date _____
- Civil Rights Approval Approval ___ Date _____
- Policy Review Group (PRG): Approval ___ Date _____

Financial Impact

- No financial impact
- Action is within the Business Plan

Community Impact

City operations are efficient, effective, results driven and customer focused

Supporting Information

On May 14, 2014, the City of Minneapolis, Department of Public Works issued a Request for Proposal (RFP) for Yard Waste, Street Sweepings and Residential Organics Processing and Disposal Services.

Submittals were received on June 13, 2014 from Green Energy and Development, Organic Technologies, Inc., Shakopee Mdewakanton, and Specialized Environmental Technologies, Inc. (SET).

A panel of City of Minneapolis, Department of Public Works staff was assembled to score the submittals based on the following criteria:

- A. Quality, thoroughness, and clarity of proposal.
- B. Qualifications and experience of staff.
- C. How well the Scope of Services offered met department objectives.
- D. Financial responsibility and capacity of company.
- E. Organization and management approach and involvement.
- F. Small & Underutilized Business participation.
- G. Cost of services proposed

The proposal by SET received the highest scoring of the four proposals received. From 1996-2003, SET performed the contract for 100% of the City's yard waste volume, and for 50% of the City's yard waste volume from 2012 to present. In each case they fulfilled all of the terms of the City contract without violation. SET's transfer site is located at 630 Malcolm Ave. SE (near University Avenue and Highway 280).

This is estimated to cost approximately \$17,000/year more in total, which can be accommodated within the existing budget and without directly affecting rates for solid waste and recycling customers.

Should the City initiate a City-wide collection program for SSO, the proposal by SET allows the City to activate SSO processing for 100% of the City's collected material. Staff will submit a Request for Council Action should the Source Separated Organics processing service be activated.