

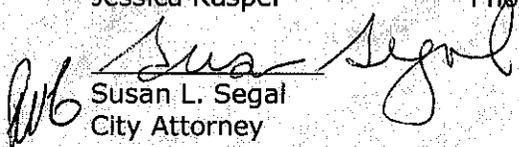


Request for City Council Committee Action from the City Attorney's Office

Date: June 2, 2014
To: Ways & Means/Budget Committee
Subject: MCS Litigation Support for Medical Record, Document and Other Material Procurement Services

Recommendation: That the City Council authorize the proper City Officials to enter into a three year, \$100,000 contract with MCS Litigation Support for Medical Record, Document and Other Material Procurement Services.

Department Information

Prepared by:	Jessica Kasper	Phone: (612) 673-2035
Approved by:	 Susan L. Segal City Attorney	
Presenters in Committee:	Susan L. Segal, City Attorney	

Reviews

- Permanent Review Committee (PRC): Approval Date April 17, 2014

Supporting Information

On April 17, 2014 the Permanent Review Committee authorized the issuance of a Request for Proposal (RFP) for Medical Record, Document and Other Material Procurement Services for the Minneapolis City Attorney's Office (MCAO). Three proposals were submitted and as a result, MCS Litigation Support was selected based on proposed cost and because the MCAO has successfully worked with this company in the past. The MCAO is requesting that your Committee authorize the proper City Officials to enter into a three year \$100,000 contract with MCS Litigation Support for Medical Record, Document and Other Material Procurement Services.