



Request for City Council Committee Action from the Department of Information Technology

Date: June 9, 2014

To: The Honorable John Quincy, Chair, Ways and Means Committee

Referral to: Full City Council

Subject: Extend Information Technology Master Contracts

Recommendation: Authorize proper City officials to extend two additional active Master Contracts through September 30, 2014.

Previous Directives: May 23, 2014 – Your committee recommends that the proper City officials be authorized to extend all active Master Contracts through September 30, 2014, which provide project consultants and staff augmentation resources.

March 12, 2010 - Committee recommends that proper City officers be authorized to continue Master Contract program for another four (4) year period through June 30, 2014 for issuing master contracts up to \$2,500,000.

Department Information:

Prepared by: Barbara Malinski, Contract Administrator, IT
 Submitted by: Otto Doll, CIO
 Approved by: Jay Stroebel, Interim City Coordinator
 Presenter(s) in Committee: Otto Doll, CIO

Reviews	Approval	Date	Not Applicable
Permanent Review Committee (PRC):	<input type="checkbox"/>		<input checked="" type="checkbox"/>
Civil Rights Approval:	<input type="checkbox"/>		<input checked="" type="checkbox"/>
Policy Review Group (PRG):	<input type="checkbox"/>		<input checked="" type="checkbox"/>

Financial Impact

Yes. These costs will be included as part of Information Technology's existing budget or will be borne by customer on a project basis.

Supporting Information

Under the Information Technology (IT) Master Contract that expires June 30, 2014, IT issued master contracts to 45 vendors to provide technology project consultants and staff augmentation resources. The IT master contracts were awarded to interested vendors that responded to a State of Minnesota RFP and were subsequently awarded contracts with the State to provide technology professional services. Of the 45 vendors in the program, 10 are providing project consultants and staff augmentation resources to IT.

IT issued an RFP for these types of services in lieu of using the State of Minnesota's RFP. IT previously requested the extension of eight (8) Master Contracts while the RFP is being developed and now requests two additional master contracts be extended through September 30, 2014 so there is no interruption in the services being delivered today.

IT requests the following contracts are extended:

Farstad.US, LLC	C-29045
Dahl Consulting	C-28095