



Request for City Council Committee Action from the Department of Information Technology

Date: June 9, 2014

To: The Honorable John Quincy, Chair, Ways and Means Committee

Referral to: Full City Council

Subject: Execute a contract with Sogeti USA, LLC

Recommendation: Execute all necessary contract documents for the support and maintenance of the City's WorkForce Director™ system application software with Sogeti USA, LLC for three years with a not-to-exceed amount of \$900,000

Previous Directives: November 5, 2010 - Committee recommends authorizing the proper City officers to extend the Sogeti LLC USA contract scope C-20837 for three (3) years with an additional two (2) one-year options to renew the support of the Work Force Director™ system, a timekeeping and scheduling software application used by Public Safety to schedule their employees on a 24x7 pattern to meet the mission of their respective departments.

Department Information:

Prepared by: Barb Malinski, Contract Administrator, IT
Submitted by: Otto Doll, CIO
Approved by: Jay Stroebel, Interim City Coordinator
Presenter(s) in Committee: Otto Doll, CIO

Reviews	Approval	Date	Not Applicable
Permanent Review Committee (PRC):	<input checked="" type="checkbox"/>	Nov. 14, 2013	<input type="checkbox"/>
Civil Rights Approval:	<input type="checkbox"/>	Pending	<input type="checkbox"/>
Policy Review Group (PRG):	<input type="checkbox"/>		<input checked="" type="checkbox"/>

Financial Impact: An additional appropriation is not required. The annual costs will be charged to the Minneapolis Police Department through Information Technology's allocation model.

ANNUAL COSTS	2014-2015	2015-2016	2016-2017
	\$300,000	\$300,000	\$300,000

Supporting Information

The City currently has an enterprise agreement, C-20837, with Sogeti USA, LLC for the support and enhancement of a software application called WorkForce Director™. This timekeeping and scheduling tool is used by Police, Fire, 911, 311, and Regulatory Services to schedule their employees on a 24x7 pattern to meet the mission of their respective departments. The contract is set to expire June 30, 2014.

A Request for Proposal (RFP) was released December 2, 2013 for the support, maintenance and enhancement of the City's WorkForce Director™ software. A total of two vendors responded to the RFP. Following the evaluation team's review of the proposals, IT recommends Sogeti USA, Inc. to provide the support of the City's WorkForce Director™ system application software.