



**Request for City Council Committee Action
From the Departments of the City Clerk and Procurement**

Date: May 5th, 2014

To: Honorable John Quincy, Chair Ways & Means Committee

Subject: **Approval of Official Publication No. 7935 Bids for Production Color Printer Rental**

Recommendation:

Acceptance of the low bid of Canon Solutions America, Inc. for a total estimated expenditure in the amount of \$208,404.00 to furnish and deliver Rental of a Production Color Printer to the Document Solution Center, as follows:

Average Monthly cost including maintenance: \$5,789.00 Total Estimated Expenditure: \$208,404.00

Terms are net-30 days F.O.B.: Destination

Further recommend proper Officers be authorized and directed to execute a contract for this service, all in accordance with our specifications.

This has been approved by the Civil Rights Department.

Prepared by: Gary Warnberg Director, Purchasing

Approved by: Casey Carl City Clerk

Financial Impact (Check those that apply)

No financial impact - or - Action is within current department budget.
(If checked, go directly to Background/Supporting Information)

Action requires an appropriation increase to the Capital Budget

Action requires an appropriation increase to the Operating Budget

Action provides increased revenue for appropriation increase

Action requires use of contingency or reserves

Other financial impact (Explain): Action is within Budget

Request provided to the Budget Office when provided to the Committee Coordinator

Background/Supporting Information:

Tabulation of two (2) bids received on Official Publication No. 7935 Bids for Production Color Printer Rental

Attachments - Operating Cost Comparison
Tabulation Sheet

cc: C. Carl
R. Williams
R. Crossland
L. Woyee