



Request for City Council Committee Action from the Department of Information Technology

Date: March 24, 2014

To: The Honorable John Quincy, Chair, Ways and Means Committee

Subject: Execute agreement with St. Paul Neighborhood Network for Community Technology Empowerment Project AmeriCorps position in the IT Department

Recommendation: Authorize proper City officials to enter into an agreement with St. Paul Neighborhood Network for up to \$10,000 for the 2014 – 2015 program year using their AmeriCorps host site agreement form to enable the City to participate in the Community Technology Empowerment Project (CTEP) AmeriCorps program.

Previous Directives: November 1, 2013: City Council approved execution of host site agreement for CTEP AmeriCorps 2013-2014 program year.

Department Information:

Prepared by: Elise Ebhardt, Interagency Coordinator, Information Technology
 Submitted by: Otto Doll, Chief Information Officer
 Approved by: Paul Aasen, City Coordinator
 Presenter(s) in Committee: Otto Doll, Chief Information Officer

Reviews	Approval	Date	Not Applicable
Permanent Review Committee (PRC):	<input type="checkbox"/>	_____	<input checked="" type="checkbox"/>
Civil Rights Approval:	<input type="checkbox"/>	_____	<input checked="" type="checkbox"/>
Policy Review Group (PRG):	<input type="checkbox"/>	_____	<input checked="" type="checkbox"/>

Financial Impact

None.

Supporting Information

The IT Department has been selected to continue to participate in St. Paul Neighborhood Network's (SPNN) Community Technology Empowerment Project as an AmeriCorps program host site for the 2014 – 2015 program year. IT originally applied for the program in 2013 in conjunction with CPED and Civil Rights to address the digital divide as it relates to the racial unemployment disparity in Minneapolis.

City Council approval is required to execute the agreement using SPNN's host site agreement form. IT has reviewed the host site agreement with the City Attorney's Office and SPNN has agreed to meet the City's standard liability insurance requirements. The host site fee of \$6,000 plus expenses for transportation and other reimbursable items are expected to be less than a total of \$10,000. The costs will be shared between IT and CPED and are covered within the departments' existing budgets.