



## Request for City Council Committee Action from the Department of Information Technology

**Date:** March 24, 2014

**To:** The Honorable John Quincy, Chair, Ways and Means Committee

**Referral to:** Committee of the Whole

**Subject:** Execute a Contract for Senior Project Management Services, PeopleSoft Financials (COMPASS) Upgrade

**Recommendation:** Authorize proper City officials to:

- a) Execute all necessary contract documents for the Senior Project Management Services, PeopleSoft Financials (COMPASS) Upgrade with iLynx, Inc. for one year with a not-to-exceed amount of \$220,000
- b) b. Include option to renew up to one additional year

**Previous Directives:** December 6, 2013 – Authorization to issue a Request for Proposal for the Financial System (COMPASS) Upgrade as part of the Enterprise Resource Planning Program.

### Department Information:

Prepared by: Barbara Malinski, Contract Administrator, IT Submitted by: Otto Doll, CIO Approved by: Paul Aasen, City Coordinator Presenter(s) in Committee: Otto Doll, CIO
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Reviews	Approval	Date	Not Applicable
Permanent Review Committee (PRC):	<input checked="" type="checkbox"/>	November 21, 2013	<input type="checkbox"/>
Civil Rights Approval:	<input type="checkbox"/>	Pending	<input type="checkbox"/>
Policy Review Group (PRG):	<input type="checkbox"/>	_____	<input checked="" type="checkbox"/>

### Financial Impact

None.

### Supporting Information

The City of Minneapolis has begun an Enterprise Resources Planning Program to upgrade and improve the City's Human Resources Information System (HRIS) and Financial System

(COMPASS) along with the related reporting systems. The upgrade will provide better system support, more functionality and efficiencies for the City, and will allow better integration with the City's financial and reporting systems.

The City released a Request for Proposals (RFP) on December 2, 2013 for Senior Project Management services to implement the COMPASS upgrade. A total of 12 vendors responded to the RFP. Following the evaluation team's review of the proposals, IT recommends iLynx, Inc. to provide Senior Project Management services for the COMPASS upgrade project.