Request for City Council Committee Action from the Department of Information Technology

Date:	March 3, 2014
To:	The Honorable John Quincy, Chair, Ways and Means Committee
Referral to:	Committee of the Whole
Subject:	Extend and increase contract with Automon, LLC to continue the case management software system.
Recommendation:	Authorize proper City officials to: a) Extend contract C-22110 with Automon, LLC for three additional years, through June 30, 2017 b) Increase the contract by $115,000, for a new not-to-exceed total of $1,196,115 over the life of the contract
Previous Directives:	May 27, 2011 - Committee recommended proper City officers be authorized to amend the AutoMon, LLC (formerly RealLegal, LLC) contract C-22110 to provide licenses, maintenance and support for Practice Manager software to extend to June 30, 2014 and increase by $140,000.

Department Information:

Prepared by: Barb Malinski, Information Technology (IT) Contract Administrator
Submitted by: Otto Doll, Chief Information Officer
Approved by: Paul Aasen, City Coordinator
Presenter(s) in Committee: Otto Doll, Chief Information Officer

Reviews	**Approval**	**Date**	**Not Applicable**
Permanent Review Committee (PRC):	☒	2/20/2014	☐
Civil Rights Approval:	☐		☒
Policy Review Group (PRG):	☐		☒

Financial Impact	None
Community Impact	None

Supporting Information

The City currently has a contract, C-22110, with Automon, LLC (formerly RealLegal, LLC and Legal Edge) to provide licenses, maintenance and support for the Practice Manager software application used by the City Attorney's Office, Department of Civil Rights, and Minneapolis Police Department. The current contract is set to expire June 30, 2014 and has a total contract value of $1,081,115.

The Practice Manager resources are vital to keeping this application functional. The application is working well and the City has spent over $6 million to acquire Practice Manager and has spent millions since to integrate it with CAPRS, Work Force Director, Stellent, MNCIS-MN Court Integration Services, State district court (VIBES) Violations Bureau, Jail Booking system (Hennepin County Sheriff's Office), Public Defender system (American Defender), E-Charging with BCA, Community Impact statements (on-line application), and SILS system (Subject Identifier Locator Service).

No additional appropriation is required at this time.

Request for Approval

IT requests approval authorization for the proper City officials to:

a) Extend contract C-22110 with Automon, LLC for three additional years, through June 30, 2017

b) Increase the contract by $115,000, for a new not-to-exceed total of $1,196,115 over the life of the contract