Request for City Council Committee Action
from the Information Technology Department

Date   February 18, 2014

To: The Honorable John Quincy, Chair, Ways and Means Committee

Subject: Request for Proposals for COMPASS Financial System Upgrade as
                part of the Enterprise Resource Planning Program

Recommendation: Authorize proper City officials to issue a Request for Proposals for
                IT professional services

Prepared by   Barbara Malinski, IT Contract Administrator, 673-3249

Submitted by   Otto Doll_____, 673-3633
                Deputy Chief Information Officer

Approved by   Paul Aasen _____
                City Coordinator

Presenter in Committee   Randy Mikkelson

Policy Review Group   __X__   Not Applicable

Permanent Review Committee (PRC)   __X__   Pending approval

Financial Impact: None. No additional appropriation is required.

Financial Impact (Check those that apply)
__X__ No financial impact (If checked, go directly to Background/Supporting Information
_____ Action requires an appropriation increase to the Capital Budget
_____ Action requires an appropriation increase to the Operating Budget
_____ Action provides increased revenue for appropriation increase
__X__ Request provided to department's finance contact prior to the Committee Coordinator

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Background/Supporting Information
The City of Minneapolis has begun an Enterprise Resources Planning Program to
upgrade and improve the City's Human Resources and Financial systems along with
the related reporting systems.

The City's Information Technology Department (IT) requests authorization to issue a
Request for Proposals (RFP) for IT professional services needed to complete one

project within this program, the COMPASS Financial System Upgrade Project. The IT professional services for the project will be required for about one year, and the RFP will be released following approval from the City's Permanent Review Committee.

The COMPASS Upgrade Project will enable the City to be on a newer and better supported version of the software (PeopleSoft FSCM v9.2) and provides more functionality and efficiencies for the City. The upgraded system will allow better integration with the City's human resources and reporting systems, and includes functionality called Work Centers which allows Finance to create better work flow. Also included are: the ability to do more online through eForms, business process improvements in areas such as procure-to-pay and cash management, and Pivot Grids for easier data analysis.

Request for Approval
IT requests authorization for proper City officials to issue a Request for Proposals for IT professional services for the COMPASS Financial System Upgrade Project.

Funding for these services is included in the Enterprise Resource Planning Program budget and as articulated to the City Council at the 2/6/14 presentation to the Committee of the Whole.