

Glidden Staff Direction  
Committee of the whole

**Establishing multi-department task force to review and recommend a revised Request for Council Action template**

Whereas the City Council seeks to standardize and optimize the legislative process related to Requests for Council Action (RCA), Council directs staff to review and make recommendations for the improvement of the process.

The City Council directs staff from the City Attorney's Office; City Coordinator's Office; Finance; and the City Clerk's Office to:

- Review the current RCA form;
- Determine the goals and objectives of the RCA;
- Analyze alternative options available to satisfy those objectives; and
- Report to policy-makers, including a report to the Committee of the Whole, regarding the results of the above work, including but not limited to any policy recommendations and recommendations for updating the current RCA process.