



**Request for City Council Committee Action  
From the Finance and Property Services Department**

Date: December 2, 2013  
To: Honorable Betsy Hodges, Chair Ways & Means/Budget Committee  
Referral To: None  
Subject: Authorization to write off uncollectible receivables

**Recommendation:** In accordance with the City of Minneapolis Write Off Policy and Minnesota Statute §541.05, regarding statute of limitations, the Finance & Property Services - Treasury Operations division recommends that the receivables identified on the attached list be written off as bad debt.

Prepared or Submitted by: Ali Salemohamed, Manager, Accounts Receivable  
Phone: (612) 673-2268

Approved by: Kevin Carpenter, City Finance Officer: *Kevin D. Carpenter*

Paul Aasen, City Coordinator: \_\_\_\_\_

Presenters in Committee (Consent Item)

**Financial Impact** (Check those that apply)  
 No financial impact - or - Action is within current department budget.

**Background/Supporting Information Attached:** The City of Minneapolis Finance & Property Services - Treasury Operations division is responsible for the collection of City receivables. At times, efforts to collect outstanding debt fail and the City of Minneapolis Write-off Policy provides for bad debt to be written-off.

Treasury Operations has identified 10 unpaid invoices (see attached list) totaling \$186,770.15 that qualify for write-off. In addition to internal efforts, Treasury Operations utilized an outside collection agency in unsuccessful attempts to collect these debts. Consequently, due to the age of these receivables which are affected by the statute of limitations and the recommendation from the City Attorney's office not to litigate, Treasury Operations considers these debts to be uncollectible. Therefore, the Finance & Property Services Department is seeking Council approval to write these receivables off as bad debt.

Since the amounts for these invoices have been classified as bad debt in department budgets of prior years, this action will not result in any financial impact in the current year.

1	BORSON BUILDING CORP.	2001 Killebrew Road, Suite 400	Minneapolis	MN	55425	12/12/08	\$11,234.33	Capital Improvements	Contract Work	Out of Business
2	DEW CORPORATION	2125 Division Street N	St. Paul	MN	55109	12/31/06	\$10,591.27	Capital Improvements	Contract Work	Filed Bankruptcy
4	ANGELA COOKE	2200 Nevada Ave S., Apt # 220	St. Louis Park	MN	55426	04/03/06	\$24,974.53	PW - Traffic & Parking	Accident Repairs	Uncollectable
5	EDGAR HERBERT HULER	6257 Sequoia Circle	Eden Prairie	MN	55346	03/17/06	\$12,343.98	PW - Traffic & Parking	Accident Repairs	Uncollectable
6	JOSE TRAUQUINO MEJIA SALDANA	1627 Adams St NE	Minneapolis	MN	55413	12/31/05	\$26,124.79	PW - Traffic & Parking	Accident Repairs	Uncollectable
7	KEVIN LYNDELL STEWART	2105 Glenwood Ave N., Apt #10	Minneapolis	MN	55405	01/23/09	\$26,056.41	PW - Traffic & Parking	Accident Repairs	Uncollectable
8	MOLLY MARIE MACKDANZ	5721 45th Ave S	Minneapolis	MN	55417	11/28/06	\$15,222.20	PW - Traffic & Parking	Accident Repairs	Uncollectable
9	NORTHWIND TRANSPORTATION INC.	4901 University Ave NE	Columbia Heights	MN	55421	05/30/08	\$13,116.68	PW - Traffic & Parking	Accident Repairs	Out of Business
10	ROSALES JCSE GAMEZ	44 Cedar Street	Minneapolis	MN	55407	09/08/06	\$13,627.71	PW - Traffic & Parking	Accident Repairs	Uncollectable
11	VICTORIA IESHA ELLA ROBINSON	1247 St. Anthony Blvd, Apt # 1716	St. Anthony	MN	55104	09/23/08	\$33,478.25	PW - Traffic & Parking	Accident Repairs	Uncollectable
							\$186,770.15			