



## Request for City Council Committee Action from the Information Technology Department

Date December 3, 2013

To: The Honorable Betsy Hodges, Chair, Ways and Means Committee

Subject: Request for Proposals for Senior Project Management Services for the PeopleSoft Financials Upgrade (COMPASS) as part of the Enterprise Resource Planning Program

Recommendation: Authorize proper City officials to issue a Request for Proposals for IT professional services

Prepared by Elise Ebhardt, Interagency Coordinator, 612-673-2026

Submitted by Otto Doll \_\_\_\_\_, 673-3633  
Chief Information Officer

Approved by Paul Aasen \_\_\_\_\_  
City Coordinator

Presenter in Committee Randy Mikkelson

Permanent Review Committee (PRC)  Pending approval

Prior Related Directives:

**Financial Impact:** None. No additional appropriation is required.

**Financial Impact** (Check those that apply)

- No financial impact (If checked, go directly to Background/Supporting Information)
- Action requires an appropriation increase to the Capital Budget
- Action requires an appropriation increase to the Operating Budget
- Action provides increased revenue for appropriation increase
- Request provided to department's finance contact prior to the Committee Coordinator

### **Background/Supporting Information**

The City of Minneapolis has begun an Enterprise Resources Planning Program to upgrade and improve the City's PeopleSoft Financial system (COMPASS) along with upgrades to the Human Resources Information System and related reporting systems.

The City's Information Technology Department (IT) requests authorization to issue a Request for Proposals (RFP) for Senior Project Management Services needed to complete the PeopleSoft Financials (COMPASS system) Upgrade Project. The senior project management services will be required for about one year, and the RFP will be released following the approval from the City's Permanent Review Committee.

The PeopleSoft Financials (COMPASS system) Upgrade Project will enable the City to be on a newer and better supported version of the software, provides upgrades to the hardware and databases, and provides more functionality and efficiencies for the City. The upgraded financial system will also allow better integration with the City's human resources, budget and reporting systems, along with additional systems such as the Intelligent Operations Center, Enterprise Land Management, and 311. New functionality and automation will be included for electronic invoicing, project management, grant management, and data analysis.

**Request for Approval**

IT requests authorization for proper City officials to issue a Request for Proposals for IT Senior Project Management Services for the PeopleSoft Financials Upgrade Project.