



Request for City Council Committee Action from the Department of

Date: October 23, 2013

To: Ways & Means/Budget Committee

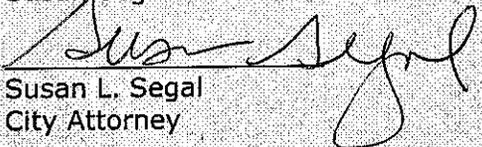
Referral to:

Subject: Second Amendment to Standard Agreement with MCS Litigation Support, Inc.

Recommendation: That the City Council authorize the proper City Officials to amend the agreement (C-29020) for litigation support services between the City of Minneapolis and MCS Litigation Support, Inc. to increase the amount by an additional \$35,000, waive the City's general terms and conditions for contracts in excess of \$50,000, and extend the term of the contract to March 31, 2014.

Previous Directives:

Department Information

Prepared by:	Susan Segal	Phone: (612) 673-3050
Approved by:	 Susan L. Segal City Attorney	
Presenters in Committee:	Susan L. Segal, City Attorney	

Reviews

- Permanent Review Committee (PRC): Approval Date Oct. 10, 2013
- Civil Rights Approval Approval Date _____
- Policy Review Group (PRG): Approval Date _____

Financial Impact

- No financial impact – Action is within current department budget

Community Impact

Supporting Information

The City entered into a standard agreement with MCS Litigation Support, Inc. to procure and retrieve, at the request of the City Attorney's Office, the medical records of various parties related to litigation matters. The contract, which will expire December 31, 2013, has a not-to-exceed amount of \$50,000. The MCAO anticipates that it will need services under this contract in excess of the maximum amount. Therefore the MCAO requests that it be permitted to amend the agreement so that the total compensation and reimbursable expenses may be increased by an additional \$35,000 for a new not-to-exceed total of \$85,000, waive the City's general terms and conditions for contracts in excess of \$50,000, and extend the current contract to March 31, 2014.