



**Request for City Council Committee Action  
From the Health Department**

**Date:** September 25, 2013

**To:** PUBLIC SAFETY, CIVIL RIGHTS AND HEALTH COMMITTEE  
**Referral to:** WAYS & MEANS/BUDGET COMMITTEE

**Subject:** AMEND CONTRACT WITH PAT NESKA AND ASSOCIATES FOR SCHOOL  
BASED CLINIC BILLING, DATA MANAGEMENT, AND CONSULTING/  
TRAINING SERVICES

**Recommendation:**

Council authorization for the proper City officials to amend contract #27306 with Pat Neska and Associates to extend the termination date to August 31, 2014, for a new contract period of September 1, 2009 through August 31, 2014, and increase the contract amount to a new not to exceed amount of \$640,000 from fund/dept. 01600-8600152.

**Previous Directives:**

June 26, 2009 Council approval to issue the Request for Proposals; August 14, 2009 Council approval for a four year contract; October 19, 2012 Council approval to increase contract amount; July 19, 2013 approval extend termination date and increase contract amount.

**Prepared or Submitted by:** Becky McIntosh, Director of Planning & Administration , x2884

**Approved by:**

\_\_\_\_\_  
Gretchen Musicant, Commissioner of Health

**Permanent Review Committee (PRC):** Approval  Not Applicable \_\_\_\_\_  
**Policy Review Group (PRG)** Approval \_\_\_\_\_ Date of Approval \_\_\_\_\_ Not Applicable

**Presenters in Committee:** Coral Garner, Director of Community and Public Health Initiatives

**Financial Impact (Check those that apply)**

No financial impact (If checked, go directly to Background/Supporting Information).

**Background/Supporting Information Attached**

The department is requesting to extend the termination date and increase the NTE amount to \$640,000. The extension is needed due to significant changes in the School Based Clinic (SBC) program that may alter how the services being provided by this contractor will continue after the end of the contract.

In August 2012 the SBC program went live with a new Electronic Health Record (EHR) system. The expectation is that the EHR will be able to provide support for billing services, which would change the nature of our needs for these services. The additional time will allow the SBC staff to evaluate billing needs and consider options that may be more efficient and less costly than the current services. An RFP for services will be issued in early 2014, with a new contract awarded effective July 1, 2014.

On September 12, 2013 the Permanent Review Committee reviewed and approved the department's request for changes to the contract.